

Government has placed certain duties on the Town Council in accordance with the law of the land such as:

- A duty to consider the impact of all their decisions and functions on crime and disorder.
- A general duty to ensure that, within its functions and policies, the authority has had due regard for the need to eliminate discrimination, promote equality of opportunity and promote racial equality between people of differing racial groups.
- The Town Council is a Statutory Consultee on planning issues affecting the Town.
- A duty to promote freedom of information (agendas and minutes of public meetings are available)
- The Town Council has a duty to operate a complaints procedure to enable investigations to be made into allegations of poor decision-making by the authority

Where else can I go for help?

Listed below are some of the functions carried out by **Teignbridge District Council** that may affect you:

- Collection of Council Tax
- Collection of refuse
- Street cleaning
- Off-street parking
- Planning matters (Development Control)
- Provision of sports and recreation facilities including swimming pools
- Provision of accommodation for the homeless

Or

Devon County Council

- Highways/pavement/street lighting provision and maintenance
- On-street parking and maintenance
- Provision of Social Services
- Provision of Education

If you require assistance in making your point to the Council, then a member of staff will be happy to discuss the possible avenues available to you.

How to contact us

The Town Council Offices are open Monday to Friday

9.30a.m. to 1.00p.m and
1.30p.m. to 3.00p.m.

at

The Manor House,
Old Town Street,
Dawlish, Devon.
EX7 9AP

Tel: 01626 863388

Fax: 01626 888629

E-mail: TownClerk@Dawlish.gov.uk



Contact us by e-mail

Website:

www.Dawlish.gov.uk



QUALITY
TOWN
COUNCIL



DAWLISH TOWN
COUNCIL

Attending Dawlish Town Council Meetings

A guide to making your point



The Manor House,
Old Town Street, Dawlish,
Devon. EX7 9AP

Tel: 01626 863388

Attending a Meeting

Members of the Public are encouraged to attend meetings of the Town Council to listen to the debate, recommendations and decisions of the authority. *At Dawlish Town Council, Committees and Special Meetings are all open to the public.*

When to speak

Before the Town Council meeting is opened by the Mayor or Chairman, members of the public will be given the opportunity to express their views on matters listed within the agenda.

If the matter they wish to raise is not listed on the agenda for discussion at that meeting, members of the public will have the opportunity to discuss their concerns with Councilors following the closure of the meeting.

Meetings start at 7.00p.m. and usually conclude at approximately 9.00p.m. at the latest. If the business of the meeting looks likely to exceed this time-frame, then members of the public will be able to speak to Council Members prior to or following the next meeting of the Town Council.



The Mayor or Chairman of the meeting will indicate to any member of the public when it is appropriate for them to speak. He or she will also determine for how long a person may address the meeting, particularly if there are a number of people wishing to raise matters before the start of the meeting.

As a speaker, you cannot expect Council Members to enter into any discussion about the issues you raise.



The Town Council welcomes residents being fully involved with local government in Dawlish but will not tolerate verbal or physical abuse of its Members, Officers and staff. Any such abuse will be taken seriously and may lead to legal action.

What happens next?

If you wish, you may write to the Council (or a Council Member) expressing your concerns and, where appropriate, your letter will be placed on the agenda for a subsequent meeting.

You are, of course, welcome to attend and speak at that meeting too.

The Council's decision, recommendation or determination will be published shortly before the next meeting by way of Minutes which are displayed at :

- [The Town Council Offices](#)
- [The Library](#)

- [The Dawlish Leisure Centre](#)
- [The Town Council Web Site: **www.Dawlish.gov.uk**](#)

Can the Town Council help?

In order for you to determine whether or not to speak to the Town Council at a meeting on any matter, it is necessary to understand a little about the functions and duties that are imposed upon the Town Council by Government.

Functions of the Town Council:

- **Advocacy**

On behalf of the community and, on some occasions, individuals, the Town Council seeks to influence other agencies to use their powers and resources. The Town Council also acts to improve co-ordination between agencies.

- **Advice**

The Town Council's Officers provide a wide range of advice and, if not able to deal with your enquiry personally, can often help you find the right organisation to deal with your problems or queries.

- **Grants**

The Town Council gives grants to a wide range of local organisations.

- **Waterfowl**

Dawlish is internationally known as "the home of the Black Swan." As the owners of the swans, the Town Council provides Wardens for their care and that of other ornamental waterfowl.

- **Manor House**

For hire as a community venue.

- **Allotments**

The Town Council manages 27 allotments at Browns Brook Allotments