

# **DAWLISH TOWN COUNCIL**

## *Civic Amenities Committee*

### *Terms of Reference*

#### *1. Constitution*

The Constitution of this Committee shall be eight (8) Member of the Council and four (4) co-opted (non Council) members. The Town Mayor and Deputy Town Mayor are ex officio Committee Members. The Committee shall be responsible for the election of the Committee Chairman and Vice-Chairman annually.

#### *2. Attendance at meetings*

All members of the authority may attend all meetings of the Council and speak thereat with the permission of the Committee Chairman but may not vote unless a member of the Committee

#### *3. Purpose*

To consider all matters of concern regarding the elderly and disabled residents of the parish and make recommendations in order to alleviate problems.

To consider all matters relating to footpaths and bridleways as shown on the definitive map.

To maintain regular surveys of all footpaths and bridleways and make recommendations for maintenance and improvement.

To consider possible additions to the definitive map for the parish of Dawlish

To liaise as appropriate with those bodies involved in the Parish Paths Partnership Scheme(P3)

To consider all aspects regarding the management of the Black Swans and other ornamental waterfowl in the ownership of the authority including sustainability issues arising from their upkeep.

To consider all aspects of public realm management within the parish such as:

Bus shelters  
Grass verges at the approaches to the Town  
Litter picking

To consider all matters regarding those play areas within the Parish that are the direct responsibility of this Council.

To liaise directly with those bodies responsible for play areas within the parish that are not the responsibility of this Council.

To consider all matters regarding transport and public transport affecting the Parish and links with the Parish.

To consider matters deferred by full Council

4. *Sub Committee – Working Groups*

The Civic Amenities shall be able to constitute sub-committees and working groups to study any aspect of the Committee's sphere of activity.

5. *Delegated Power*

The Civic Amenities Committee is authorised to make binding decisions on behalf of Dawlish Town Council with regard to all aspects of paragraph 3 provided that in all cases the meeting is quorate.

6. *Quorum of Committee*

Three Council members of the Committee shall constitute a quorum of the Civic Amenities Committee. If the number of Councillors present (not including those debarred by reason of a declared interest) falls below the required quorum, the meeting shall be adjourned and business not transacted shall be transacted at the next meeting or on such other day as the Chairman may fix.

7. *Review*

These terms of reference are to be reviewed annually in June.