

Dawlish Town Council

BUDGET 2011-2012



QUALITY
TOWN
COUNCIL

Budget proposals 2011-2012

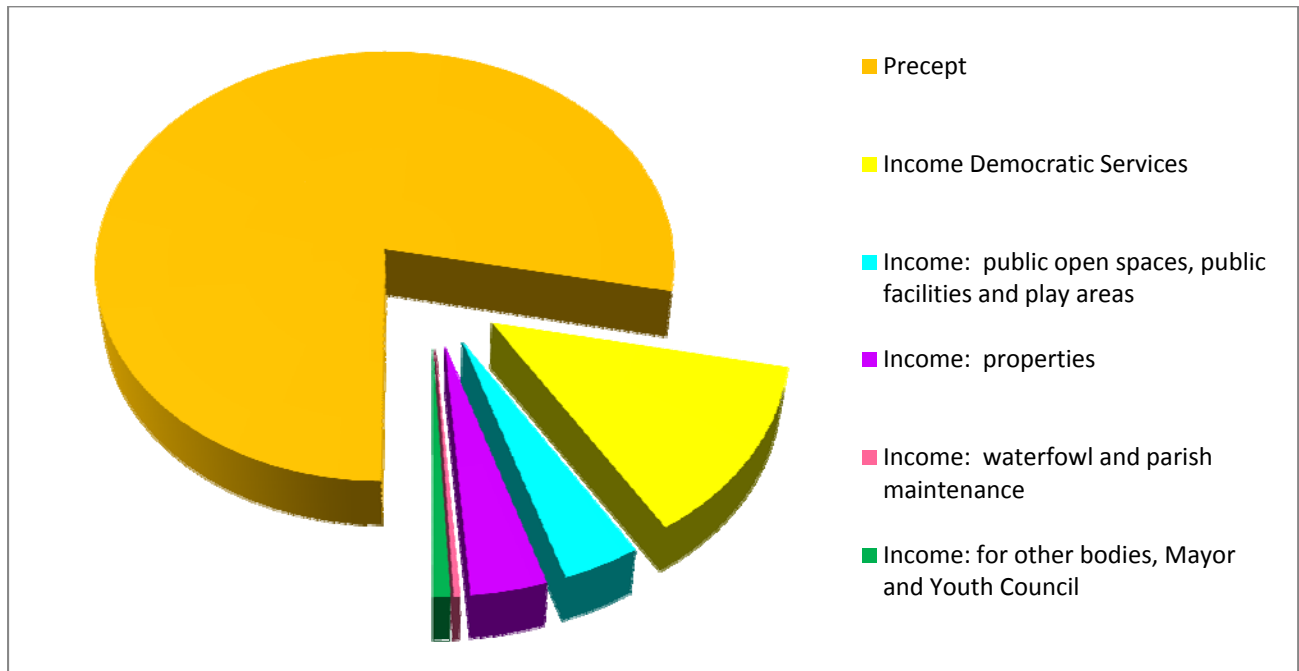
The precept for the financial year 2011-2012 will be **£467,000** This is an increase on the precept for 2010-2011 (£466698) of £302.00.

The Town Council's precept and budget for the forthcoming year is set out below and detailed on the following pages.

	current budget 2010/2011	predicted to yr end	predicted variance	Budget figures for 2011/12
Income:				
Precept	£466,698.00	£466,698.00	0	£467,000.00
Properties	4,500.00	21,000.00	£16,500.00	£23,000.00
Finance and General Purposes Committee	94,600.00	97,350.00	£2,750.00	£82,550.00
Civic Amenities Committee	5,420.00	22,950.00	£18,530.00	£25,323
total income:	£571,218.00	£607,998.00	£36,780.00	£597,873.00
Expenditure				
Properties	130,009.00	153,987.00	£23,979.00	£124,084.00
Finance and General Purposes Committee	275,150.00	306,571.00	£31,421.00	£311,500.00
Civic Amenities Committee	24,051.00	30,583.00	£6,532.00	£106,141.00
additions to reserves	0	0	0	£21,000.00
VAT hold back	0	0	0	£10,000.00
total expenditure:	429,210.00	491,142.00	£61,932.00	£572,725.00
overall predicted deficit/surplus to be carried forward to 2011/2012			£25,152.00	£25,152.00
				0

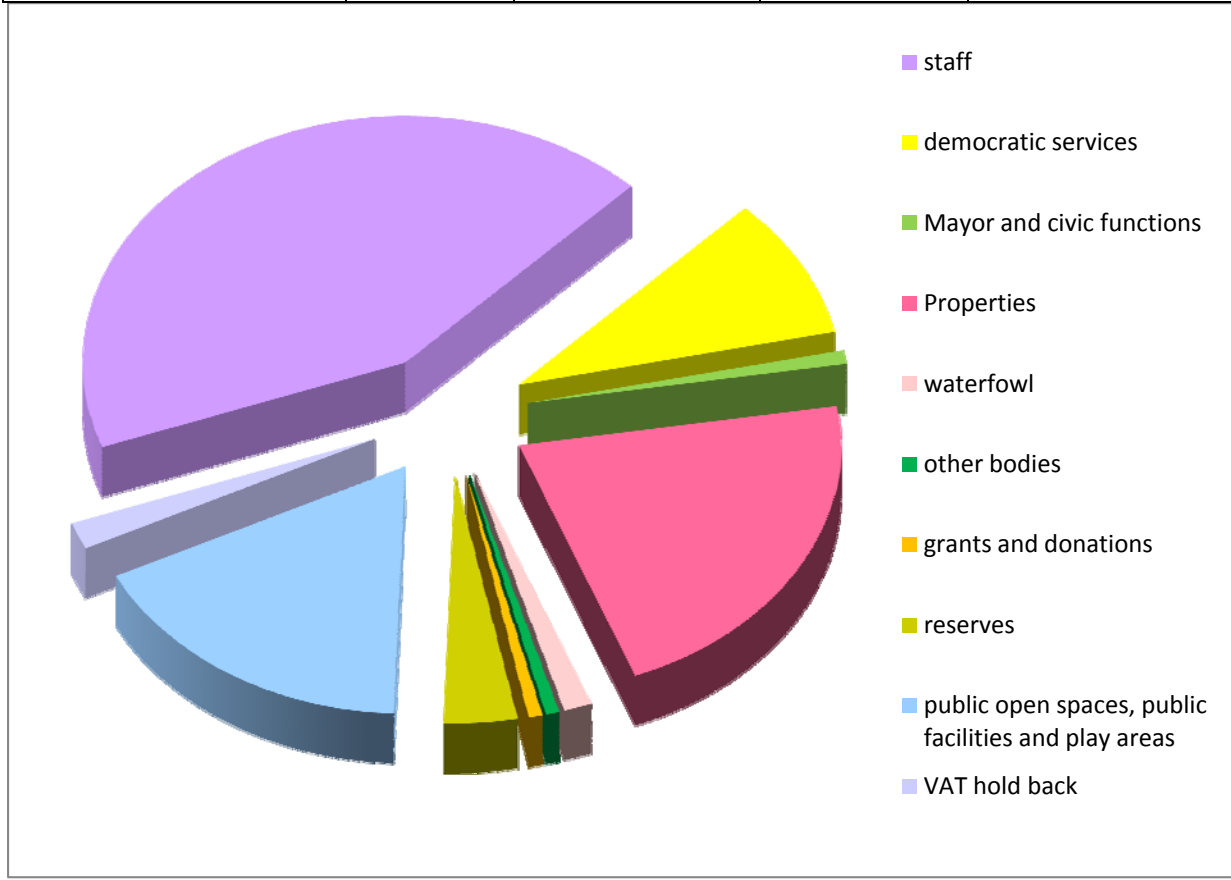
Income:

<i>heading</i>	<i>budget 10/11 (current year)</i>	<i>half year</i>	<i>predict to current year end</i>	<i>predicted variance at year end</i>	<i>Budget for 2011/2012</i>
Precept					467000
Income Democratic Services	542798	468399	544548	-1750	77450
Income: public open spaces, public facilities and play areas	1920	21027.3	22150	-20230	23323
Income: properties	4500	10788	21000	-16500	23000
Income: waterfowl and parish maintenance	3500	1668.4	1800	1700	2000
Income: for other bodies, Mayor and Youth Council	18500	8945.83	18500	0	5100
TOTALS	571218	510829	607998	-36780	597873



Expenditure:

heading	budget 10/11 (current year)	predict to current year end	predicted variance	proposal for 11/12
Staff	£174,000.00	£ 212,626.94	-£ 38,626.94	£245,700
democratic services	£ 48,000.00	£ 52,491.37	-£ 4,491.37	£52,800
Mayor and civic functions	£ 3,850.00	£ 5,405.00	-£ 1,555.00	£5,100
Properties	£130,009.00	£ 153,987.90	-£ 23,978.90	£124,084
waterfowl	£ 7,901.00	£ 8,100.00	-£ 199.00	£8,001
other bodies	£ 19,500.00	£ 16,250.00	£ 3,250.00	£3,900
grants and donations	£ 9,800.00	£ 9,798.00	£ 2.00	£4,000
regeneration	£ 20,000.00	£ 10,000.00	£ 10,000.00	£0
reserves	£ -	£ -	£ -	£21,000
public open spaces, public facilities and play areas	£ 16,150.00	£ 22,483.00	-£ 5,733.00	£98,140
VAT hold back	£ -	£ -	£ -	£10,000
	£413,060.00	£ 491,142.21	-£ 61,332.21	£572,725



The Town Council started the financial year 2010/2011 with a surplus of £19,955 which has been incorporated into the general reserves of the Council.

At the beginning of 2010-11 the Council held the following cash:
£325,873.90 as follows:

Current account	£ 500.00
Deposit account	£371,438.03
Petty cash	<u>£ 158.76</u>
	£372,096.79
Less uncleared cheques	<u>£ 10,120.90-</u>
	£361,975.89
Debtors all under 3 months	<u>£ 45,640.90-</u>
HMRC payroll adjustment	<u>£ 29.79-</u>
	£316,305.20
VAT due	<u>£ 9,284.89</u>
	£325,590.09
Creditors	<u>£ 283.80</u>
	£325,873.90

This was shown on the accounting statement for the year end rounded up to £325,874 and was made up as follows:

General fund	£ 81,936
Earmarked reserved	£ 11,314
Capital funds held (remainder of sale of Leonard Lamb Centre in 2006)	<u>£232,624</u>
	£325,874

In February 2010, the Town Council purchased 34 Park Road, Dawlish, financed by a loan from the Public Works Loan Board. The full details of the cost of the loan and repayments appear later in this budget.

In April 2010 the Town Council entered into a 49 year lease agreement with Teignbridge District Council transferring a number of assets in the Town to the Town Council. The following assets were transferred:

- The Museum Building in The Bartons
- The Tourist Information Centre

- The Bowling Club
- Tuck's Plot mini golf
- The Lawn, Dawlish
- Sandy Lane Play Area
- Third Avenue Play Areas
- The Manor Gardens Play Area
- The Brook and decorative lighting
- Tunncliffe building (CAB centre)

In consideration of the transfer of assets, the District Council has agreed to pay a sum to the Town Council annually for the next ten years, which represents the maintenance costs for the assets. This sum will decrease by 10% annually.

	<i>Year</i>	<i>projected amount payable to the Town Council</i>
1	2010-2011	84,500 (less costs incurred by the TDC during transfer process)
2	2011-2012	76,050
3	2012-2013	68,445
4	2013-2014	61,601
5	2014-2015	55,441
6	2015-2016	49,897
7	2016-2017	44,908
8	2017-2018	40,417
9	2018-2019	36,375
10	2019-2020	32,738

Councillors have based the budget for the forthcoming year on keeping the Manor House open during the year. Councillors are continuing their review of the use of the Manor House and will continue to monitor the budget throughout the forthcoming financial year, making savings wherever possible.

Increases in expenditure for the forthcoming year have been kept to as low as possible and savings have been made on budget costs already in place.

In order to achieve a precept of £467,000, broadly in line with last year's precept of £466,698 (an increase of £302 on last year's precept and a 'rounding up' of that figure), the Town Council has carefully studied its income and expenditure and has identified areas of the budget where cost savings can be achieved.

Total savings of £67,870 have been identified which, if included in the current precept request would have made the precept £534,568. This is a significant saving and represents approximately 14% before inflation at 3%-4% is taken into account.

The savings identified are:

<u>budget heading</u>	last year budget	this year budget	saving
Cllrs. Travelling expenses	800	400	400
Photocopier costs	16900	14000	2,900
Cllrs. Allowances	1600	0	1,600
Youth Council	1000	0	1,000
Membership fees	3500	1900	1,600
Civic functions	250	0	250
Mayoral regalia	500	0	500
Manor refuse collection	3000	2600	400
Manor property maintenance	32200	15000	17,200
Park Road caretake/clean	2500	0	2,500
Water rates at Park Road	1000	500	500
Professional fees Park Road	5250	1000	4,250
Property maint at Park Road	1000	0	1,000
Grounds maint at Park Road	750	0	750
CCTV Park Road	300	0	300
CCTV general - property maint	1900	800	1,100
Christmas lighting	3500	0	3,500
Christmas lighting electricity	400	100	300
dog bins	110	0	110
Play area travelling expenses	400	0	400
Cemetery toilets	400	0	400
waterfowl general expenses	5500	5000	500
Footpaths	150	0	150
Bus shelters	200	0	200
Mobile phones	300	40	260
grants	8000	4000	4000
Ward Members grants	1600	0	1600
bunting	200	0	200
Regeneration	20000	0	20000
Totals	113,210	45,340	67,870

The income and expenditure predictions for the current year 2010/2011 are set out at pages 3 and 4 of this budget document.

The figures for the current year (ending on 31st March 2011) have been updated with the latest figures available at the time of publication of this document and show the position at the half year period with predictions to the year end. A separate monthly financial report is available.

1. *Income*

Current predictions (at six month period) indicate that the anticipated income for the current year of £571,218 (including the precept of £466698) will be exceeded, with income predicted at £607,998. This would indicate a predicted surplus in the region of £36,780 based on figures available at the half year 2010/2011.

2. *Expenditure*

Current predictions (at six month period) indicate that the anticipated expenditure for the current year of £429,210 will be exceeded, with expenditure predicted at £491,142. This would indicate a predicted overspend in the region of £61,932 based on figures available at the half year 2010/2011.

It is anticipated that over the remainder of the year, it will be possible to reduce the predicted deficit but this figure has been used as the basis for current calculations.

A full report for the year ending 31st March 2010 will be produced at the ***Annual Town Meeting in April 2011***, when the Chairmen of the Town Council's Committees will give their reports, following completion of the accounts by Audit Commission. At the time of publication of this document the Audit had not been completed due to a complaint by an elector with regard to the account. Notice of this was given on 11th October 2010 and is displayed at the Manor House. *The Town Council will await the decision of the Audit Commission on the complaint before publishing its Annual report.*

The Town Council's earmarked reserves are as follows:

- Diamond Jubilee reserve £ 3,000
- Elections reserve £ 0
- Lawn management reserve £ £ 6,814 (*formerly Millennium reserve*)
- Skatepark reserve £ 500
- Total earmarked reserves £ 10,314*

The Town Council intends to add a further £1,000 to the Diamond Jubilee Reserve

The Audit Commission has suggested that the Town Council's general reserves are too low. The Town Council has committed to increasing the general reserves by £20,000 per annum over the next three years and the first addition of £20,000 has been included in the budget for 2011/2012.

3. *Capital Funds and Investments*

In 2005 the Town Council realised £606,200 on the sale of The Leonard Lamb Community Centre. Strict rules apply to the use of the proceeds of sale which means that funds can only be utilised for capital projects.

After the costs involved in the sale, including professional fees and costs, planning permissions and preparation of architects drawings, the Town Council was left with £580,909.55 to utilise on capital projects.

Dawlish Town Council has spent over half a million pounds on community projects in the last four years



A separate document giving details of the above expenditure is available from Town Council offices and is available on the website entitled "Dawlish Town Council – Capital Expenditure 2006-2010."

At the start of the financial year 2010/2011, the Town Council held £232,624 in capital funding, being the balance of funds achieved on the sale of the Leonard Lamb Community Centre. To the end of June 2010, the Town Council has spent capital funds as follows, leaving a balance of just over £65,600. It is anticipated that

part of the funds donated to the new Red Rock Youth Facility for capital expenditure will be returned to the Town Council as the full amount of £150,000 has not been spent on capital expenditure.

	year ended 31st March 2010			£238,440.82
	Adjustment on capital expenditure at year end (Works claimed as capital which should be adjusted from revenue expenditure and refunded to capital funds)	5816.82		£232,624.00
Apr-10	Capital works to compound on certificate		32294.74	£200,329.26
Apr-10	Release of pledged funding for Youth Centre		£130,000.00	£70,329.26
Apr-10	TP Engineering - built in cages to waterfowl compound		2300	£68,029.26
Apr-10	Stratton & Holborow works in connection with waterfowl compound		1745.03	£66,284.23
Apr-10	JRB Enterprises - dog bag dispensers (x2)_ for trial		216	£66,068.23
Jun-10	Glasdon - supply of two bollards for Manor entrance		442.86	£65,625.37

A refund of a capital grant in the region of £5,000 is anticipated in the forthcoming year as the grant funds given were not totally utilized on the project.

Capital and revenue funds are invested to achieve income. Interest rates have fallen dramatically from around 6% in recent years to below 0.5% which has had a severe impact on income from interest and this is likely to continue. The Town Council has recently invested income in a higher interest account with quarterly bonus additions in an attempt to improve income from interest.

4. Plans for 2011-2012

The Town Council has exciting plans for the forthcoming financial year:

Set against a backdrop of reducing interest rates and increasing costs, the Town Council is faced with a dilemma. To maintain services at their current level will require an increase to cover costs for the Town Council's activities on behalf of the town. Where possible, savings will be made, hopefully without a significant effect on the services currently provided.

Exciting new plans have been put forward to regenerate the town. This has been supplemented by professional assistance from Teignbridge District Council, where Officers have given valuable expertise and their time to assist the project. Hard cash has also been provided by Devon County Council to help the town achieve its aims.

Plans for Dawlish in the first five years:

- A new beach play area at Dawlish Warren with some covered space,
- Enhancement of cycle routes, bridle paths and footpaths
- Additional beach huts at Dawlish Warren
- A clear marketing and branding strategy for the *Amberline Coast* focusing on the assets of all parts of the parish
- Improvements to the Strand



In difficult financial times, Councillors realise that there is a fine balance to be made between achieving regeneration for the town whilst, at the same time, keeping increases in Council Tax to a minimum.

This year the Town Council intends to increase its precept by only £302. With current inflation rates running at between 3% and 4%, this is an inflation saving in real terms of approximately 17%-18%.

This document and the Annual Report will tell you how the Council will be spending your money; how it intends to try to raise additional income to supplement the precept and how it will be working hard to reduce costs.

RESERVES

The amount of reserves held by the Council at the start of year 2010/2011 is set out below. Only four of the amounts listed are earmarked for particular expenditure:

- the Diamond Jubilee Reserve fund which is earmarked for expenditure in 2012 for the Queen's Diamond Jubilee Celebrations,
- the Lawn Management reserve which was formerly known as the Millennium Reserve and
- the Elections reserve
- skatepark reserve

<i>Operational/ General Reserve</i>	81,936	<i>This figure should be 3-12 months' operation of the Council i.e. in excess of £140,000. The Council has pledged to add £20,000 per annum for the next three years: 2011/2012, 2012/1213 and 2013/14 which should bring this figure in line with recommended levels.</i>
<i>Diamond Jubilee Reserve (take from general reserve)</i>	3000	<i>Aim of Council in 2005 to achieve fund level of £5,000 to provide a community event of some kind (similar to Trafalgar event in 2005) to celebrate the Diamond Jubilee of HM The Queen in 2010. In the forthcoming year this reserve will be boosted by £1000 bringing the total to £4,000.</i>
Elections reserve	0	<i>Election reserves were used to pay for the Parish Poll and it has therefore been necessary to include a revenue sum of £9,000 to pay for the elections in May 2011. However, following elections, and subject to approval by the Council, it is hoped that these reserves can be added to at the rate of £3,000 per annum over the next three years so that funding is available for elections in May 2015</i>
Lawn Management (previously millennium reserve)	6814	<i>Remains of reserve previously known as Millennium reserve – new bandstand project was not completed and funds earmarked for management/regeneration of Lawn area. £5,000 has been transferred from this reserve to assist with costs in the Lawn Pavilion feasibility study currently being undertaken.</i>
Skatepark reserve (take from general reserve)	500	<i>Reserve agreed in budget for 2010/2011</i>

Council Tax in Dawlish

Your Council Tax pays for all the services you receive, ranging from Police and Fire services, to roads, education, social services and care for the elderly, libraries, youth services, transport and subsidised fares for the over-60s, recycling and waste disposal, tourist information centres, public entertainments, planning, street cleaning, cemeteries, lighting, tourism facilities, floral displays, public rights of way, dog wardens, allotments, care of black swans, play areas, skate parks, decorative lighting, public toilet facilities, grants to community groups, maintenance of green spaces and elections.

Dawlish Town Council receives only a small proportion of the total Council Tax payable (around 5%).

In Dawlish, the Council Tax for the year 2010/2011 was £1,582. This was divided amongst the various authorities as follows:

Devon County Council	£1,116.36
Devon and Cornwall Police Authority	£ 156.60
Devon and Somerset Fire and Rescue Service	£ 71.77
Teignbridge District Council	£ 150.17
Dawlish Town Council	£ 86.80 (average over all bands)

Dawlish has a population of a little over 13,750 people and approximately 10,500 of those are registered electors. Figures supplied by Teignbridge District Council (4th October 2010) indicate that there are a total of 6,477 households in Dawlish in properties banded from 'A' to 'H' with 'A' being the lowest banding. Most properties in the town are registered in the 'A' to 'D' bands (5115). Council tax is not divided equally amongst the households but is apportioned through the tax bandings so that those in the lower bandings will pay a proportionately lower figure and those in the higher bandings will pay proportionately more.

The calculation of the average band D council tax payable is made by taking the total number of band A-D properties and dividing the precept figure by that

number. All of the other band charges are worked out as a percentage of the band D charge.

For 2010/11 the calculation for a band 'D' household was:

$$£466,698.00 \div 5093 = £91.64$$

FOR 2011-2012

This year, the precept for Dawlish Town Council is £467,000 and the number of households in bands A to D:

Band A	1169 households
Band B	1358 households
Band C	1497 households
Band D	1091 households
Total A-D	5115

(figures supplied by TDC – October 2010)

This figure can be used to calculate the average Council Tax for a Band D household: $467,000 \div 5115 = £91.30$.

This means that for the financial year 2011-2012, the average band D household in Dawlish will pay marginally less (34p) for the proportion of Council Tax for Dawlish than previously, i.e., £7.61 per month or £1.76 per week, for all the services provided by the Town Council.

Your local Councillors:

Dawlish has three Wards

Central Ward: (serving the town centre area)

Cllr. Wally Protheroe, Tel: 01626 863151

Cllr. Geoff Wills, Tel: 01626 888074

Cllr. Ted Hockin, Tel: 01626 862088

Cllr. Graham Price (Deputy Mayor 2010/2011) Tel: 01626 867088

Cllr. Mrs. Janet Garland Tel: 01626 888312

Cllr. Derek Collins. Tel: 01626 862103

North East Ward: (serving from the north side of Dawlish to Cockwood)

Cllr. Mrs. Pauline Bloomfield, Tel: 01626 890200

Cllr. Francine Tullis, Tel: 01626 884424

Cllr. Mrs. Mary Mugford. Tel: 01626 863516

Cllr. Mrs. Carole Payne Tel: 01626 865727

South West Ward: (serving from the south side of Dawlish to Holcombe)

Cllr. Mrs. Rosalind Prowse Tel: 01626 866621

Cllr. Humphrey Clemens Tel: 01626 863020

Cllr. Mrs. Helen Humphries (Mayor of Dawlish 2010/2011)

Tel: 01626 862233

Cllr. A. Turpin Tel: 01460 220691 or 01626 862398

Cllr. Helen Wills Tel: 01626 888074

Cllr. Mrs. Jackie Bush *Tel: 01626 865704*



Town Council meetings are open to the public and Councillors welcome the comments and suggestions of local residents. If you would like details of forthcoming meetings or would like to contact your local Ward Councillor, please contact the Town Council where staff will be pleased to assist you.

Town Clerk: John Winchester

Snr. Administration Officer: Penny Cracknell

Administration Officer: Alison Holmes

Administration Assistant: Tracey Ward

Outside Services Supervisor/Waterfowl Warden: Derek Porter

Outside Services Operative/Parish Maintainer: Don Phillips

Lawn Supervisor: Peter Hayden

Contact details: The Manor House, Old Town Street, Dawlish, Devon. EX7 9AP

Telephone: 01626 863388 *Fax:* 01626 888629

email: townclerk@dawlish.gov.uk

Website: www.dawlish.gov.uk