Dawlish Town Council

Policy on First Aid

1. Statement of Policy

The Health and Safety (First-Aid) Regulations 1981 require employers to make adequate provision for first-aid. Provision of first-aid will not in itself prevent accidents or ill-health, but may well reduce the seriousness of harm resulting from an accident. In certain cases prompt application of first-aid could save a life.

This policy is intended to ensure that adequate provision exists in terms of trained first-aiders, equipment and supplies in order to deal with the consequences of accidents and ill-health that may befall staff and members of the public who may visit Council premises.

2. Organisation and Arrangements

2.1 First-Aiders

First-aiders must be nominated by the management. Possession of a first-aid certificate does not automatically mean that a staff member is or will be a nominated first-aider. Nominated first-aiders will :-

- be responsible for providing first-aid assistance to staff and members of the public as required and within the limits of their knowledge and training;
- ensure that, where appropriate, accident report forms are completed, including details of first-aid treatment given;
- provide, on request, a copy of their current first-aid certificate to the Health Safety and Welfare Officer;
- undertake such training and retraining as may be required;
- check the contents of their local first-aid boxes at regular intervals and liaise with the Health Safety and Welfare Officer to ensure that the contents are replenished as necessary.

2.2 Health Safety and Welfare Officer

The Council Health Safety and Welfare Officer will :-

- keep a list of nominated first-aiders;
- arrange for training and retraining of first-aiders;
- ensure that staff induction training contains details of the provision for first-aid;

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