

7 APRIL 2015

DAWLISH NEIGHBOURHOOD PLAN STEERING GROUP

Present:

Councillor Clemens
Councillor M Lowther
Councillor R Prowse
Councillor M Swift
Mr C. Jeffery
Dr C. Marsh
Ms F. Tullis
Mr M. Wrigley

Also present:

Mr A. McKenzie – Secretary
Mr P. Weston – Community Consultant & Regeneration Advisor
Dr Whitehead – Barton Surgery

***Note – these minutes will be approved at the next meeting of the
Neighbourhood Plan Steering Group Meeting on Tuesday, 19 May 2015.***

1. APOLOGIES

Apologies were received from Councillor P Bloomfield, Councillor Clemens, Councillor J Petherick, Mrs C Ballard and Mr J Simon.

2. MINUTES

The minutes of the meeting held on 7 April 2015 were approved and signed as an accurate record of the meeting.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. MATTERS OF URGENCY

The Chairman advised that she had written to the Westbank medical practice advising them of the purpose of the group and its aims. She stated that they had replied explaining they were busy and attending a number of meetings relating to the increase in housing at Exminster and how that might affect the practice. The correspondence went on to advise that the boundary may have to be redrawn in light of this expansion.

The Chairman had also contacted Barton surgery and advised that the Partners had had initial agreement from Teignbridge Council to purchase land presently occupied by the gas governor with an aim to developing an expanded GP surgery with pharmacy and increased provision.

Dr Whitehead attended the meeting and gave further details concerning the intention to purchase the site currently occupied by the gas governor and advised that contingency plans were in place to address the imminent expansion of the surgery and the possibility of expanding the Warren surgery. He advised that at present the surgery currently had 13,500 patients of which approximately 2000 were registered at the Warren.

The Chairman thanked Dr Whitehead for his attendance at the meeting.

5. PROJECT PLAN & TIMETABLE

The project plan and timetable was noted.

6. LOCAL EVIDENCE GATHERING AND UPDATE

Mr Weston requested that any outstanding documentation still to be tabled regarding the local evidence base be submitted by 9 a.m. on Monday, 13 April in order to enable the production of the local evidence report and associated gap analysis.

Dr Marsh advised that the recent Transition meeting had discussed the report and had she had selected information she believed to be relevant to the need for a local food strategy item – achieving a neighbourhood plan that protected good agricultural land was important.

7. STATUTORY CONSULTEES

The Secretary advised that regulations stipulated that a Neighbourhood Plan Steering Group needed to consult with some 50 plus organisations alerting them of the fact that the Town was attempting to establish a Neighbourhood Plan and invite any comments they might wish the Group to take into account when formulating the plan.

To date four responses had been received; these would be kept in a file at The Manor House should the Committee or members of the public and would be updated as and when further updates were received.

8. FINANCIAL UPDATE

Mr Weston advised on the new grants available to neighbourhood plan steering groups. It was suggested the Secretary lead on the application of the next available grant using information currently available.

He stated that it would help the task of applying for further grant funding if members of the group conducted some of the work which in turn would reduce the need of additional specialists (and therefore their fees) and reduce the burden on finances. Once the initial consultation had been completed and specialist needs became apparent the Group could ask Dawlish Town Council to pay using their allocated underwritten funds to finance in particular research into housing needs, design appraisals and retail surveys,.

If the grant application was answered correctly the Group could be eligible to receive £6,000 in addition to a technical grant that could cover some of the aforementioned studies.

Resolved

That the Secretary begin the application for further grant funding in due course and Members consider which elements of research could be undertaken by themselves to reduce the financial burden.

Resolved

That the update be noted.

9. STEERING GROUP MEDIA AND PUBLICITY

The Secretary advised that the Steering Group's website, Facebook and Twitter accounts were now available and could be found by visiting the following:

Website: www.dawlish.gov.uk/neighbourhoodplan.php

Facebook: www.facebook.com/dawlishnpsq; and

Twitter: www.twitter.com/dawlishnpsq

Resolved

That the update be noted.

10. DATE OF NEXT MEETING

Tuesday, May 2015 at 7 p.m. at The Manor House, Dawlish.

COUNCILLOR ROSALIND PROWSE
CHAIRMAN