



TOWN COUNCIL

28 March 2018

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Full Council at which your attendance is requested, will be held at the **The Manor House, Old Town Street, Dawlish, EX7 9AP** on **Wednesday, 4 April** at **7.00 p.m.** to transact the business specified in the Agenda as set out.

A handwritten signature in black ink, appearing to read 'Andrew McKenzie', written over a horizontal line.

Andrew McKenzie
Town Clerk

Distribution: The Mayor and Members of Dawlish Town Council as follows:

Councillors Wrigley (Mayor), Mayne (Deputy Mayor), Almond, Bloomfield, Clemens, A. Fenne, G. Fenne, Foden, Goodman-Bradbury, Lowther, Mawhood, Nickless, Prowse, Robins, Tamlyn, and Taylor.



- 1 **Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.
- 2 **Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.
- 3 **The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 4 **The Data Protection Act 1998** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.
- 5 **Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.
- 6 **Recording** this meeting may be filmed or audio taped.
- 7 **Public Participation:**
Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. Members of the public will also be given an opportunity to discuss Town Council activities not on the current agenda after the close of the meeting. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.



AGENDA

PART I

(Open to the Public)

1. **Apologies for Absence.**
2. To receive and consider requests for dispensation (if any).
3. **Devon & Cornwall police** - to receive a report from the Devon & Cornwall Constabulary for the Parish (if any).
4. **Minutes** - to approve, sign and adopt the minutes of the Town Council meeting held on 7 March 2018.
5. **Minutes of Committees for adoption** – to receive the Minutes of the following Committees for adoption (if any) – *Members are asked to refer to the Town Council’s website to view said minutes:*
 - Civic Amenities Committee – 17 January 2018
 - Finance & General Purposes Committee – 25 January 2018
 - Planning Committee – 8 February 2018 and 27 February 2018
6. **Town Mayor’s Announcements** - to receive the Town Mayor’s announcements (if any).
7. **County Councillor’s Report** - to receive a report from the County Councillor (if any).
8. **District Councillors’ Reports** - to receive the reports of District Councillors (if any).
9. **Town Councillors’ Reports** - to receive the reports of Town Councillors (if any).
10. **Neighbourhood Plan** – to receive an update from the Neighbourhood Plan Steering Group (if any).
11. **Coastal Locality Engagement Group** – to consider appointing a representative to the Coastal Locality Engagement Group that meets every two months at Barton Surgery Dawlish and add the group to the list external organisations Council appoints to annually.
12. **Open Daw** – Councillor Tamlyn to provide an update on the effectiveness of the Open Daw Councillor rota system.



13. **Standing Orders** – to consider whether to amend Standing Order 1X so that meetings last a maximum of two hours for all Council and Committee meetings with the option to extend by 30 minutes following a resolution by the Council or relevant Committee, instead of the current 2.5 hours, to apply from the beginning of the 2018/19 municipal year.
14. **Filming and use of Social Media at Council Meetings** – to consider approving and adopting guidelines for broadcasting and/or using Social Media at Council Meetings.
15. **Memorial Garden** – The Mayor to provide an update on discussions with Teignbridge regards a potential new lease.
16. **Manor House & Riverside Centre Committee** – to consider whether the Council should establish a Manor House & Riverside Centre Committee to be responsible for the maintenance and upkeep of both buildings and surrounding grounds in the Town Council's area of responsibility.
17. **Joint Dawlish and Teignmouth Working Group** – to consider whether the Council should give authority for a joint working group to be established with Teignmouth Town Council to explore the options of funding a post focused on the economic prosperity of both Parishes when the current Town Centre Development Manager funding ends in September 2018.
18. **Proposed Play Park on The Lawn** – to receive a report from the Town Clerk regards the background and current position of the proposed play park and for Members to clarify the Council's position in relation to the scheme.

Part II (Private)

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

19. **Proposed Play Park on The Lawn** – detailed quotation information to be tabled at the meeting should Members wish to consider.