



ANNUAL TOWN COUNCIL

27 March 2018

Dear Councillor

NOTICE IS HEREBY GIVEN that the Annual Meeting of the Town Council at which your attendance is summoned, will be held at the **The Manor House, Old Town Street, Dawlish, EX7 9AP** on **Wednesday, 2 May** at **7.00 p.m.** to transact the business specified in the Agenda as set out.

A handwritten signature in black ink, appearing to read 'Andrew McKenzie', written over a horizontal line.

Andrew McKenzie
Town Clerk

Distribution: Members of Dawlish Town Council as follows:

Councillors Almond, Bloomfield, Clemens, A. Fenne, G. Fenne, Foden, Goodman-Bradbury, Lowther, Mawhood, Mayne, Nickless, Prowse, Robins, Tamlyn, Taylor, and Wrigley.



- 1 **Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.
- 2 **Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.
- 3 **The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 4 **The Data Protection Act 1998** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.
- 5 **Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.
- 6 **Recording** this meeting may be filmed or audio taped.
- 7 **Public Participation:**
Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. Members of the public will also be given an opportunity to discuss Town Council activities not on the current agenda after the close of the meeting. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.



AGENDA

PART I

(Open to the Public)

1. **Election of Mayor for 2018 – 2019** *(The retiring Mayor will call for nominations and put them to the vote). This will be followed by:*
 - A Declaration of Acceptance of Office by the Mayor
 - B Presentation of Chain of Office
 - C New Mayor's Acceptance Speech
 - D Presentation of Town Crest and medallion to retiring Mayor
2. **Apologies for Absence.**
3. **Minutes** – to approve, sign and adopt the minutes of the Town Council meeting held on 4 April 2018.
4. **Address by the retiring Mayor of Dawlish, Councillor Martin Wrigley**
5. **Presentation of Chain of Office to Mayoress/Escort**
6. **Election of Deputy Mayor for 2018 – 2019** – the Mayor will call for nominations and put them to the vote.
7. **Declaration of Office and presentation of medallion to the Deputy Mayor**
8. **Investiture of the Mayor's Cadet**
9. **Election of Councillors to the following Committees:**
 - A Finance & General Purposes
 - B Civic Amenities
 - C Planning
 - D Staffing
 - E Events
10. **Appointment of members to represent the Council on external bodies**
11. **Bank Signatories and operation of accounts**



12. **Terms of Reference of Committees** – to consider approving and adopting the recommendations made by the individual Committees regards their Terms of Reference.
13. **General Power of Competence** – to receive notification of the Lapsing of the General Power of Competence and to note that the Council can rely on S137 procedures until the Power can be re-adopted.
14. **Waterfowl Update** – the Clerk to provide an update as to the ongoing investigations relating to the recent dog attacks on Black Swans.
15. **Dawlish Town Council Standing Orders 2i (I-XVII)** – to consider deferring the actions and reviews required by Standing Order 2i – i-xvii not covered in this meeting to a future meeting of the Town Council.

Part II (Private)

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

Nil.