



# TOWN COUNCIL

1 June 2018

Dear Councillor

**NOTICE IS HEREBY GIVEN** that a Meeting of the Full Council at which your attendance is requested, will be held at the **The Manor House, Old Town Street, Dawlish, EX7 9AP** on **Wednesday, 6 June** at **7.00 p.m.** to transact the business specified in the Agenda as set out.

A handwritten signature in black ink, appearing to read 'Andrew McKenzie', written over a horizontal line.

Andrew McKenzie  
Town Clerk

Distribution: The Mayor and Members of Dawlish Town Council as follows:

Councillors Mayne (Mayor), Foden (Deputy Mayor), Almond, Bloomfield, Clemens, A. Fenne, G. Fenne, Goodman-Bradbury, Lowther, Mawhood, Nickless, Prowse, Robins, Tamlyn, Taylor and Wrigley.



- 1 **Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.
- 2 **Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.
- 3 **The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 4 **The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.
- 5 **Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.
- 6 **Recording** this meeting may be filmed or audio taped.
- 7 **Public Participation:**  
Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. Members of the public will also be given an opportunity to discuss Town Council activities not on the current agenda after the close of the meeting. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.



## **AGENDA**

### **PART I**

#### **(Open to the Public)**

1. **Apologies for Absence.**
2. **Declarations of Interest** – to declare any disclosable interests relating to the forthcoming items of business (if any).
3. **Dispensations** - to receive and consider requests for dispensation (if any).
4. **Devon & Cornwall Police** - to receive a report from the Devon & Cornwall Constabulary for the Parish (if any).
5. **Minutes** - to approve, sign and adopt the minutes of the Annual Town Council meeting held on 2 May 2018.
6. **Minutes of Committees for adoption** – to receive the Minutes of the following Committees for adoption (if any) – *Members are asked to refer to the Town Council’s website to view said minutes:*
  - Civic Amenities Committee – 14 March and 25 April 2018
  - Events Committee – 6 March 2018
  - Finance & General Purposes Committee – 22 March and 26 April 2018
  - Planning Committee – 8 March, 29 March, 19 April and 10 May 2018
7. **Town Mayor’s Announcements** - to receive the Town Mayor’s announcements (if any).
8. **County Councillor’s Report** - to receive a report from the County Councillor (if any).
9. **District Councillors’ Reports** - to receive the reports of District Councillors (if any).
10. **Town Councillors’ Reports** - to receive the reports of Town Councillors (if any).
11. **Neighbourhood Plan** – to receive an update from the Neighbourhood Plan Steering Group (if any).
12. **Standing Orders** – to adopt Standing Orders for the Town Council based on the National Association of Local Council’s model orders as amended for Dawlish Town Council in addition to previous amendments made by the Town Council (attached).



13. **General Data Protection Regulation (GDPR)** – to note work undertaken to date and consider adopting various policies and appointing a Data Protection Officer.
14. **War Memorial Lease** – to consider entering into a new lease with Teignbridge District Council based on the exact same expired lease, albeit with Dawlish Town Council determining the desired length of the proposed lease.
15. **The Lawn Working Group** – to receive an update report from the Lawn Working Group as to its current progress – to follow.

**Part II  
(Private)**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.**

Nil.