



17th April 2018

DAWLISH TOWN COUNCIL

AGENDA

Dear Councillor

You are hereby summoned to attend a Meeting of the

Events Committee

To be held at the Manor House, Dawlish on

Tuesday 24th April 2018

Commencing at 7:00pm

Yours sincerely

Alison Holmes
Projects Officer

Cllr Howard Almond
Cllr Terry Lowther (Chairman)
Cllr Gregg Fenne
Cllr Alison Foden
Cllr Carole Tamlyn

The Mayor, and Deputy Mayor are (ex officio) voting members

- 1 **Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.
- 2 **Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.
- 3 **Councillor’s Reading File:**
Councillors are reminded that items in this Agenda marked ‘contained in Reading File’ are available for inspection in the office. Councillors should familiarise themselves with all relevant paperwork prior to the relevant meeting
- 4 **The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 5 **The Data Protection Act 1998** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.
- 6 **Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.
- 7 **Recording** this meeting may be filmed or audio taped.
- 8 **Public Participation:**
Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. Members of the public will also be given an opportunity to discuss Town Council activities not on the current agenda after the close of the meeting. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.

1. Apologies

To receive and approve apologies from Members unable to attend.

2. Dispensations

To consider requests from Councillors to be able to discuss items on the agenda.

3. Minutes

To approve and sign the Minutes of the Events Committee held on 24th January 2018.

4. Event Expenditure

To receive the expenditure report for 2018 events. (report attached)

5. Terms Of Reference

To review the Events Committee Terms Of Reference. (copy attached)

6. Events 2018

To receive updates about planned events for 2018. Including an update from the working group for Armistice Day.

7. Teignmouth & Dawlish CIC

To receive a report to update on any ongoing projects.