

Dawlish Town Council

Minutes of a Meeting of the
Town Council

Held at The Manor House, Dawlish on
Wednesday, 6 June 2018

Present:

Councillors Mayne (Mayor), Foden (Deputy Mayor), Clemens, A. Fenne, G. Fenne, Goodman-Bradbury, Lowther, Mawhood, Nickless, Robins, Tamlyn, Taylor and Wrigley.

Absent:

Councillor Bloomfield.

In attendance:

Andrew McKenzie (Town Clerk), a representative of the press, Councillor John Clatworthy (Devon County Council), Councillor Ted Hockin (Teignbridge District Council), 1 Police Officer from Devon & Cornwall Police and 6 members of the public, none of whom wished to speak.

Declarations of Interest:

There were no declarations of interest.

Urgent Items

None.

The following minutes will be considered for approval at the next meeting of the Town Council and may be subject to change until that time.

17 APOLOGIES

Apologies were received from Councillors Almond and Prowse.

Resolved that the apologies be noted.

18 REQUESTS FOR DISPENSATIONS

There were none.

19 DEVON AND CORNWALL POLICE

PC Mark Hogan, Neighbourhood Beat Manager for Dawlish detailed the following:

During the month of May there have been 136 incidents reported to the Police for Dawlish town. Including domestic 14 related and 7 missing person reports.

There have been 53 crimes recorded including:

*6 Assaults
1 Attempt Blackmail
1 Breach of Risk Order
1 Burglary
3 Common Assaults
8 Criminal Damage
2 Distribution of Indecent Photograph
1 Harassment
1 Make off without Payment
2 Non-accounting Fraud
1 Obstruct Constable in line of Duty
1 Possess controlled Drug
2 Rape (domestic related)
1 Grievous Bodily Harm
6 Send article of indecent / offensive nature
1 Sexual Offence
6 Thefts
9 Threatening Abusive Words / Behaviour*

There has been an increase of homeless individuals coming into the Dawlish area. As a result, Police have received several calls from members of the public reporting concerns of tents appearing in the Manor Grounds, Newhay Park & Lea Mount. PC Hogan has held meetings with homeless charities. We will continue to work alongside partner agencies to assist these individuals where possible.

During the month of May contract cleaners reported an increase in drugs paraphernalia found within Barton Hill Toilets which mainly occurred in the mornings. Permission was obtained from Teignbridge Council to open the toilets (Barton Hill only) at a later time for 1 week. With increased Police patrols around The Lawns toilets as a deterrent whilst these toilets have been closed. The idea being that we inconvenience the user/users enough to disperse them. Feedback from SMS has been positive & this action proven successful.

On 31st May a male was detained & searched under the misuse of drugs act in the area of Lea Mount. He was found to have a quantity of class A drugs & subsequently arrested & will be charged for drug offences.

A drugs warrant was carried out on a residential property within the town. This also proved positive with class A being located.

Resolved that the report of the Devon and Cornwall Constabulary be noted.

20 MINUTES

Members considered the minutes of the previous meeting.

Resolved that the minutes of the Annual Town Council meeting held on 2 May 2018 be approved.

21 MINUTES OF COMMITTEES FOR ADOPTION

Resolved that the minutes set out below, approved by the relevant Committee and signed by the Chairman as a correct record of the meeting, be adopted:

- Civic Amenities Committee – 14 March and 25 April 2018;
- Events Committee – 6 March 2018;
- Finance & General Purposes Committee – 22 March and 26 April 2018; and
- Planning Committee – 8 March, 29 March, 19 April and 10 May 2018.

22 TOWN MAYOR'S ANNOUNCEMENTS

Councillor Mayne

The Mayor advised her daughter married over the Bank Holiday weekend and thanked the Deputy Mayor for attending several events in her absence.

Other events included:

- 8 May attended she had attended Sefton Hall's Summer Fete; and
- 11 May attended Dawlish & Teignmouth Camera Club.

23 COUNTY COUNCILLOR'S REPORT

Councillor Clatworthy:

- Signs for the cycle path at Dawlish Warren had been repositioned;
- £63K allocated to Dawlish from the Pothole Action Fund and Resilience Fund – he had asked for East Cliff to be resurfaced from Strand Hill to Exeter Road, and Weech Road, Stonelands and Stockton Hill;
- All of Dawlish's gullies would also be cleared;
- Lighting at Sea Lawn Terrace; report going to Cabinet and he was hopeful it would recommend all lights in unadopted roads in Devon be kept on;
- He had made 9 grants from the Locality Fund;

- Link Road – meeting taken place £4.2 to £4.9M likely to be awarded which needs to be taken up by 2022. The design is Feb 2019, construction in the summer with completion in the spring of 2020;
- Attended a meeting with South West Water in connection to local sewerage. Hoped the works would commence in September and the upsizing of the sewer in Exeter Road would start in October subject in both cases to internal processes. The traffic would be controlled in Secmaton Lane by Stop Boards, and in Exeter Road by 3-way traffic lights. The strategic sewer was planned for 2025 but no funding was currently in place; an application would be made to Ofwat in September.
- After the last Election, he had not planned to be a member of the cabinet having been in the job for 10 years. The Leader of the County Council had asked him to stay on, which he had agreed to do, but only for 12 months and he has now stepped down
- 2017/18 revenue had been budget delivered with an underspend of £15,000, plus £14.6M going into reserves. The turnover of the County Council was £1.3B. Whilst having the Finance remit, long term debt had reduced by £160M which equated to an annual saving of £11.3M. Reserves had increased by £45M, the sale of surplus assets had brought in an additional £60M, which had saved a further £3.5M per year and the capital programme is now £1.3B.

The Mayor thanked Councillor Clatworthy for his representation of Dawlish at the County Council and looked forward to his continuing support going forward.

24 DISTRICT COUNCILLORS' REPORT

Councillor Prowse:

TDC

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| 3 May | R & G | An all-day meeting dealing with licencing and staffing issues (Part 2) |
| 8 | O & S | |
| 14 | | Annual Council with Cllr Avril Kerswell taking the Chair. |
| 15 | | Planning - in spite of fighting for the Haunt with its enlarged grounds work I was informed that the Enforcement Officer did not have the necessary powers under the licencing agreement/laws |
| 24 | R & Appeals | |
| 31 | | Joint Strata Scrutiny meeting at Exeter Civic Centre. The main issue for members (councillors) is the lack of support with problems as Exeter City Council are the only members who have signed up to Strata and are supplied with equipment. As the world is becoming increasing "cyber" and it will affect town and parish council working, a recommendation was made that the matter be looked into. Apart from that Strata appears to be working well and Teignbridge is now back in the Chair. |

Councillor Wrigley

Councillor Wrigley had attended the meeting with South West Water alluded to by Councillor Clatworthy. It was imperative to keep up the pressure on South West Water to ensure the required works take place and positive outcomes are realised.

25 TOWN COUNCILLORS' REPORTS

Councillor Almond

1) Teignmouth and Dawlish CIC.

With the immense support of Vanessa Riley and Angie Weatherhead the production of the Town Centre Maps and the Events Guide have been progressing. In conjunction with Lady's Mile we were represented at the Devon County Show and there were a lot of visitors and positive feedback, especially about Teignmouth and Dawlish working together.

The CIC is putting together a proposal for how it could operate after September.

2) Coastal Engagement Group

There was an extra-ordinary meeting of the group this last week to discuss the feedback thus far from the consultation exercise on the future of primary care provision in Dawlish and Teignmouth. There are three distinct aspects to the proposals:

a) the closure of the rehab beds at Teignmouth Hospital. A twelve bed rehab ward was proposed in the last consultation 2 years ago but has never materialised as there was also a need to develop a 'care at home' service. This service has been running so well it is considered that the rehab beds are not necessary.

b) the co-locating of the 3 GP surgeries in Teignmouth. All 3 surgeries are needing to expand and their buildings are not suitable and it is suggested they come together in a single unit, albeit keeping their independence, but sharing back-end services. It is suggested that as well as hosting the GP's any new building should also host clinics, physio services, wellbeing hub, MDT team meetings and community nursing. It was suggested that the current, 'theatre' at the hospital would not be needed as all surgery would be done at Torbay, but there is some doubt on that as apparently Torbay is looking to move some surgical work to Teignmouth. This new building would also house signposting services and transport desk operated by the voluntary sector, plus meeting rooms and so on.

It may seem that all this is Teignmouth related but in fact the majority of the services serve Dawlish and Teignmouth, and any problems with GP services in Teignmouth could seriously impact Dawlish.

c) Location. The location of the building is of critical importance. Neither of the proposed locations (Eastcliff car park, or the old hospital) is considered optimal. A third site in Brunswick street might be suitable.

The consultation closes on Friday 8th. Please take the time to comment on it.

3) East Teignbridge Community Transport

The consultation period relating to the introduction of new regulations concerning the operation of bus services by charities and CIC's is drawing to a close but it is uncertain as to what the real impact of this will be. It is likely that this will increase the financial and administrative burden on charities like ETCTA. This will undoubtedly take some time to come into effect but it may have a profound impact on how the charity operates.

With the pressure on parking availability in Teignmouth and Dawlish there is an opportunity to increase the role of community transport within the towns and ETCTA could play a pivotal role in shaping the viability of the two towns with perhaps a large out of town parking facility and a constant low cost frequent shuttle bus service linking the Warren through to Dawlish, Teignmouth and Shaldon.

We need joined up thinking to plan for the future.

4) CCTV

We will be having a meeting with the neighbourhood policing team to get their opinion as to what is required.

Basically the questions are:

Is CCTV required

Where should cameras be located

What capabilities are required (day/night range etc.)

What the coverage /direction should be

Should they be live monitored

Councillor Prowse

DTC

- 9 May Community Transport update DFT which appears to be a fairly long process. I am sure Cllr Almond will report as necessary.
- 10 Site visit in Foden's Lane to see the impact of the Haunt
- 13 Recording for Hear and Now - the talking paper that goes out across Dawlish and Teignmouth for those with sight problems
- 18 County Show where I found Alison with our presentation on Dawlish and Teignmouth. She was working hard, and I have since found out it was very successful.
- 27 Dawlish Arts Festival Concert at St Gregory's followed by a play at the Shaftesbury
- 28 DAF at the Shaftesbury Theatre
- 2 June Final concert at St Gregory's Church for Dawlish Arts Festival. I have been asked to attend a meeting on the events of the week and I should be grateful to receive any feedback. I know it has been hard work to save the festival after many years and I am sure the residents of Dawlish would like it to continue.

Councillor Foden

I have had a fantastic week of events while deputising for the Mayor.

On Friday 25th May I collected over £130 in donation from The Strand Café, which had been raised by the staff through donations given for their hand-painted pebbles.

This donation will go toward the care of the black swans and waterfowl.

On Saturday 26th May I opened the Dawlish Arts Festival at the Gala Lunch with the Art Deco Jazz Trio playing.

The whole week the town was buzzing, with the street market and the heritage cyclists, the steel band, and the wide range of activities on the Lawn.

Thank you to all who arranged these events.

Judging 50 sandcastles on Dawlish Warren Beach was a brilliant day, such a wide range of sand engineering and design.

The closing finale concert of the Dawlish Arts Festival was a delight, and my thanks go to the hard-working team of volunteers who dedicate their time to arranging this annual event.

The closing date of this year's Dawlish in Bloom has been extended by one week to Friday 8th June 2018, to allow for the recent very good weather.

Resolved to accept the Mayor's Announcements, County and District Councillors' report.

26 NEIGHBOURHOOD PLAN

After yet more effort the Clerk has finally had a response from the preferred option for writing this plan but unfortunately, he (the consultant) is away on a course and we cannot have contact until later this week.

Resolved

That the update be noted.

27 STANDING ORDERS

Members considered a report of the Town Clerk advising that new model standing orders had been published by the National Association of Local Councils

incorporating legislative changes since 2013, and these had been amended for use by Dawlish Town Council and required adoption.

Resolved

That the Standing Orders as set out in the agenda report be adopted for use by Dawlish Town Council.

28 GENERAL DATA PROTECTION REGULATION (GDPR)

Members considered a report of the Town Clerk which provided an update on the current situation regards GDPR and the steps the Town Council has undertaken to ensure compliance with the legislation which came into effect from 25 May 2018.

The Government had amended its own legislation to exempt Town and Parish Councils from being required to appoint a Data Protection Officer (DPO), however the Information Commissioner's Office was of the opinion that it was best practice to do so, but one DPO could be appointed to act on behalf of a number of Councils if so wished.

Resolved

(a) That the update be noted;

(b) That the following policies as set out be approved and adopted:

- i. Information Data Protection Policy 2018;
- ii. Document Retention and Disposal Policy;
- iii. Removable Media Policy;
- iv. Social Media Policy;
- v. Privacy Notice

(c) That the Town Clerk be given delegated authority to take the necessary steps required to ensure continued compliance with the Data Protection Act 2018 in his role as Compliance Officer in accordance with the adopted Standing Orders of the Council; and

(d) That Dawlish Town Council explore the option of appointing a Data Protection Officer in collaboration with other local councils, as permitted by the Data Protection Act 2018.

29 WAR MEMORIAL LEASE

Members considered accepting a lease from Teignbridge District Council for the War Memorial and Gardens.

Councillor Wrigley advised he had had meetings with officers at Teignbridge which resulted in a Licence being accepted by the Town Council's Civic Amenities Committee which allowed the Town Council to continue using the site until such time as a new lease had been approved.

As yet the final details of outstanding issues, including water ingress from the main road into the site, maintenance of trees on the site and the possibility of the need for a soakaway. There was no record at Teignbridge of separate ownership of the War Memorial and the Gardens; it is their view that the two are inclusive of each other.

It was proposed that the Lease be agreed to in principle subject to the outstanding details being determined and resolved.

Questions were raised as to the need for a lease if a licence was already in place, and what benefits above and beyond the licence would be realised if a lease was taken on. It was suggested that it was a matter of civic pride that the Town Council take on responsibility for the lease.

Resolved that the Town Council agrees in principle to enter into a lease of the War Memorial and Gardens with Teignbridge District Council, subject to outstanding details being finalised and the length of the lease being agreed to at a future meeting of the Town Council.

30 THE LAWN WORKING GROUP

The Chairman of the Lawn Working Group, Councillor Wrigley gave a presentation on the work undertaken to date. This presentation would be available to view from the Town Council's website.

Going forward, the group would now look at the projects in more details before reporting back to the Town Council and going out to public consultation. Results of this consultation would then help form a masterplan which would be presented to Teignbridge Council. With approval, projects would be prepared for implementation.

Members thanked The Lawn Working Group for their efforts and were broadly in agreement with the direction of travel for some of the projects.

Resolved

That the Lawn Working Group continue its work and report back to a future Town Council meeting.

The Mayor declared the meeting closed at 8.08 p.m.

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Cllr Lisa Mayne
MAYOR OF DAWLISH