



DAWLISH TOWN COUNCIL

Minutes of a Meeting of the Finance & General Purposes Committee Held at The Manor House, Dawlish on Thursday, 28 June 2018 at 7.00 pm

Present:

Councillor Clemens (Chairman)

Councillors Lowther (Vice Chairman), Foden, Goodman-Bradbury, Nickless, Taylor and Wrigley

Absent:

Officers in attendance

Yola Mitchell – Finance Officer

Members of the public

There were no members of the public present

Declarations of interest

Cllr Goodman-Bradbury declared an interest in the Grant Application for the Strand Community Trust and did not take part in the vote.

Cllr Lowther declared an interest in the Grant Application for Dawlish Action for Youth and did not take part in the vote

Items requiring urgent attention

There were two late items:

- Waterfowl Warden Vacancy
- Union Flag

13 Apologies for absence

Apologies were received from Councillors A and G Fenne and Mayne

14 Minutes

Members present and voting received the Minutes of the Finance & General Purposes Committee meeting held on 24 May 2018.

RESOLVED unanimously that the minutes of the 24 May 2018 meeting be signed by the Committee Chairman as a true and accurate record of the meeting subject to typographical errors being corrected.

15 To consider requests for dispensation

No requests were received.

16 To consider grant applications received

Larger Grants

- **Dawlish Action for Youth** – Grant request for £5000 to replace old, worn bench seating with updated relaxed ‘coffee shop’ style furniture

RESOLVED as the grant request was for the full amount of the project cost with no contribution to be raised from elsewhere members decided to defer the item to the next meeting with a request for further information from the applicant regarding funding streams.

- **Strand Community Trust** – Grant request for £5000 towards the ‘Resilience Project’

RESOLVED by majority that a grant of £5000 be approved.

17 Rural Skip Hire

Members considered the following:

- a) To decide what time of year to provide an additional rural skip service in the car park at Coronation Avenue and
- b) approve which budget be used to fund the purchase

RESOLVED unanimously to seek two alternative quotes for the Rural Skip Hire Service then reconsider the item at a future meeting with additional price and date choices

18 Defibrillators

To consider updating and replacing the defibrillators at the Manor House and Waterfowl Compound with devices supplied by the Ambulance Service Defibrillator Scheme.

RESOLVED to defer the item with a request to the Town Clerk for more information regarding why the existing units require updating and replacement after a relatively short period of time

19 Invoices for Payment, Direct Debit and Income (April and May 2018)

DEFERRED due to accounts migration to RBS system

20 Bank Reconciliation (April and May 2018)

DEFERRED due to accounts migration to RBS system

21 Financial Report (April and May 2018)

DEFERRED due to accounts migration to RBS system

22 Items from Civic Amenities Committee

There were no items from Civic Amenities Committee

23 Items from Events Committee

23.1 Trailer Livery

To consider the funding to update the livery of the trailer used for market stalls and events.

RESOLVED unanimously to accept the quote submitted and update the trailer livery as requested.

24 Items from the Manor House and Riverside Sub Committee

24.1 Refurbishment of public conveniences

To consider funding to update male and female conveniences at the Manor House

RESOLVED unanimously to update the male and female conveniences as requested up to the value of £2000

25 Late Items

25.1 Waterfowl Warden Vacancy

To consider a recommendation from the Staffing Committee that the vacant Waterfowl Warden's post's hours be normalised to 30 hours per week all year round.

RESOLVED unanimously to approve the costs associated with normalising the weekly hours of the Waterfowl Warden vacancy to 30 hours per week all year round.

25.2 Union Flag

To review the flags currently owned by the council and consider the acquisition of a Union flag for events as one has previously had to be borrowed

RESOLVED unanimously to review the flags that the council currently owns and purchase a Union flag up to the value of £150 if one is not already owned

26 Press Release

Members agreed to issue a press release regarding the approved grants and ongoing support for:

- Strand Community Trust

Part II Exclusion of the Public and Press – The Public Bodies (Admissions to meetings) Act 1960

Pursuant to Section 1(2) of The Public Bodies (admissions to meetings) Act 1960, and having regard to the confidential nature of the business to be transacted it was **RESOLVED** that the press and public be excluded from the meeting for the following items of business:

27 Salary and Expenses

(Confidential by virtue of relating to members of staff)

Salaries and Expenses for May 2018 were noted.

The meeting was closed by the Committee Chairman, Councillor Humphrey Clemens at 7.45pm.

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Cllr Humphrey Clemens, Chairman