



DAWLISH TOWN COUNCIL

Minutes of a Meeting of the **Finance & General Purposes Committee** Held at The Manor House, Dawlish on Thursday, 26 July 2018 at 7.12pm (on the rising of Full Town Council)

Present:

Councillor Clemens (Chairman)

Councillors Lowther (Vice Chairman), Foden, Goodman-Bradbury, Nickless, Taylor and Wrigley

Absent: Cllr Mayne

Officers in attendance

Yola Mitchell – Finance Officer

Members of the public

There were four members of the public present, two spoke in support of the Grant Application for Dawlish Action for Youth

Declarations of interest

Cllr Lowther declared an interest in the Grant Application for Dawlish Action for Youth and did not take part in the vote

Items requiring urgent attention

There were none

28 Apologies for absence

Apologies were received from Councillors A and G Fenne

29 Minutes

Members present and voting received the Minutes of the Finance & General Purposes Committee meeting held on 28 June 2018.

RESOLVED unanimously that the minutes of the 28 June 2018 meeting be signed by the Committee Chairman as a true and accurate record of the meeting subject to typographical errors being corrected.

30 To consider requests for dispensation

No requests were received.

31 To consider grant applications received

Larger Grants

- **Dawlish Action for Youth** – Grant request for £5000 to replace old, worn bench seating with updated relaxed ‘coffee shop’ style furniture

RESOLVED by majority that a grant of £3000 be approved toward the full amount requested.

- **Dawlish Police** – Grant request for £2500 towards to fund an electric bike as part of a pilot scheme

RESOLVED as the funding fell outside of the criteria listed for a Large Grant members approved a pledge of the maximum amount available under the Small Grant scheme of £250 subject to the rest of the funding being achieved elsewhere.

32 Opting to Tax the Manor House in respect of VAT

Members considered:

- (a) Whether to opt to tax the Manor House with effect from 1 August 2018
- (b) That the Town Clerk and Responsible Financial Officer be authorised to undertake such actions as may be necessary, including the signing of all forms and correspondence for submittal to HMRC in respect of this Option to Tax.

RESOLVED to opt to tax The Manor House, Old Town Street, Dawlish EX7 9AP from 1 August 2018 and that the Town Clerk and Responsible Financial Officer be authorised to undertake such actions as may be necessary, including the signing of all forms and correspondence for submittal to HMRC in respect of this Option to Tax.

33 Rural Skip Hire

Members considered three quotes with reference to the following:

- a) To decide what time of year to provide an additional rural skip service in the car park at Coronation Avenue and
- b) approve which budget be used to fund the purchase

RESOLVED unanimously to accept the quote from the existing provider and book for January 2019. To be funded from the Parish Improvement Fund

34 Defibrillators

Members considered updating and replacing the defibrillators at the Manor House and Waterfowl Compound with devices supplied by the Ambulance Service Defibrillator Scheme.

RESOLVED to update and replace the defibrillators at the Manors House and Waterfowl Compound with devices supplied by the Ambulance Service Defibrillator Scheme (option 2)

35 Funding for Leaflet Printing

Members considered approving funding for the reprinting of ‘Exploring Beautiful Dawlish’ and ‘Dawlish – Walking and cycling map and guide’ leaflets.

RESOLVED to authorise the Town Clerk to spend up to £2000 to reprint the leaflet subject checking information is up to date and appropriate logos are added as necessary.

36 Dawlish in Bloom Fund

Cllr Foden updated members regarding the need for a business bank account to accept funding from Cllr Wrigley for competition for prizes.

RESOLVED – members agreed that the funding could be paid into the council bank account so it could be received and then used to purchase the prizes.

37 Anti-climb paint

Cllr Wrigley updated members regarding the issues concerning the roof at the Riverside Centre.

RESOLVED – unanimously to authorise the Town Clerk to purchase anti climb paint to be used on the Riverside Centre

38 Invoices for Payment, Direct Debit and Income (April, May and June 2018)

DEFERRED due to accounts migration to RBS system

39 Bank Reconciliation (April, May and June 2018)

DEFERRED due to accounts migration to RBS system

40 Financial Report (April, May and June 2018)

DEFERRED due to accounts migration to RBS system

41 Items from Civic Amenities Committee

There was one late item:

41.1 Lea Mount Benches / Annual Management

Following a walkabout with officers from Teignbridge Council at Lea Mount the maintenance of the area, particularly concerning the overgrowth, lack of benches and annual cutting of the area were discussed.

It had been suggested that a picnic table of substantial quality be purchased to improve the public amenities at the site and would be less able to be vandalised, at a cost of approximately £500. Currently Lea Mount had a full cut once every three years however Teignbridge had suggested that if the Town Council were willing to commit approx. £600 per annum, Teignbridge would investigate the possibility of arrange for the area to be cut annually.

RESOLVED - Members approved the purchase of a picnic bench to be sourced and installed by Teignbridge District Council plus the inclusion of an annual commitment of approx. £600 during the budget setting process to bring about annual maintenance cuts of Lea Mount. Town Clerk to liaise with Teignbridge District Council to arrange.

42 Items from Events Committee

There were none

43 Items from the Manor House and Riverside Sub Committee

There were none

44 Press Release

Members agreed to issue a press release regarding the approved grants and ongoing support for:

- Dawlish Action for Youth
- Dawlish Police – highlighting the merit of the scheme and the funding still required
- Additional proposed Rural Skip Service
- Funding a picnic bench at Lea Mount

Part II Exclusion of the Public and Press – The Public Bodies (Admissions to meetings) Act 1960

Pursuant to Section 1(2) of The Public Bodies (admissions to meetings) Act 1960, and having regard to the confidential nature of the business to be transacted it was RESOLVED that the press and public be excluded from the meeting for the following items of business:

45 Salary and Expenses

(Confidential by virtue of relating to members of staff)

Salaries and Expenses for June 2018 were noted.

The meeting was closed by the Committee Chairman, Councillor Humphrey Clemens at 8.15pm.

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Cllr Humphrey Clemens, Chairman