



# **DAWLISH TOWN COUNCIL**

## Minutes of a Meeting of the **Finance & General Purposes Committee** Held at The Manor House, Dawlish on Thursday, 25 October 2018 at 7.20pm

### **Present:**

Councillor Clemens (Chairman)

Councillors Lowther (Vice Chairman), Foden, Goodman-Bradbury, Nickless and Taylor

**Absent:** Cllr Lowther and Mayne

### **Officers in attendance**

Yola Mitchell – Finance Officer

### **Members of the public**

There were none

### **Items requiring urgent attention**

There was one late small grant application for submitted on behalf of WWI Project, Churches Together in Dawlish and District, Royal British Legion.

### **59 Apologies for absence**

Apologies were received from Councillors A Fenne, G Fenne and Wrigley

### **60 Agreement of the Agenda between Parts I and II**

**RESOLVED** unanimously agreement of the Agenda between Parts I and II

### **61 Declarations of interest**

Councillor Goodman-Bradbury declared an interest in the grant application for Assist Teignbridge as she is a volunteer for the organisation so therefore did not take part in the vote.

### **62 To consider requests for dispensations**

There were none

### **63 Minutes**

Members present and voting received the Minutes of the Finance & General Purposes Committee meeting held on 27 September 2018.

**RESOLVED** unanimously that the minutes of the 27 September 2018 meeting be signed by the Committee Chairman as a true and accurate record of the meeting subject to typographical errors being corrected.

#### **64 To consider grant applications received**

##### Larger Grants

- **Assist Teignbridge** – Grant request for £5000 to spend on recruitment, training and supervision of volunteers to support the delivery of services from the volunteer centre.

**RESOLVED** by majority that a grant of £5000 be approved.

##### Smaller Grants

- **WWI Project, Churches Together in Dawlish and District, Royal British Legion (Late Item)** – Grant request for £250 for a full page in the Dawlish Gazette on 31 October to advertise all the events in the town during the week 5-11 November, commemorating the end of World War One

**RESOLVED** unanimously that a grant of £250 be approved.

#### **65 Communities Together Fund (CTF) – (Formally the Elector Fund)**

Consideration was given on how the Communities Together Fund should be spent.

Members discussed the request made in the Lawn Survey for more benches and picnic benches to be located in and around the Lawn. The land is owned by Teignbridge District Council so site locations would require approval before funding could be allocated.

**RESOLVED** unanimously to refer to the Lawn Working Group to provide a report for the next meeting listing proposed sites where benches (including picnic benches) would be reinstated/located subject to approval by Teignbridge District Council.

#### **66 Defibrillator Donation**

To give authorisation to the Town clerk to donate a surplus defibrillator to an appropriate organisation – subject to investigating the relevant checks and guidelines.

**RESOLVED** unanimously to authorise the Town Clerk to donate the surplus defibrillator as proposed.

#### **67 Budget Sub Committee**

To appoint members of the Finance and General purposes committee to the committee and book meeting dates.

**RESOLVED** unanimously that Cllrs Clemens, Nickless, Goodman-Bradbury and Lowther (subject to his retrospective agreement) be appointed as members of the Budget Sub Committee and that the first date be booked week commencing 12 November 2018.

#### **68 Invoices for Payment, Direct Debit and Income (September 2018)**

Members present received and considered the report of invoices paid, direct debits and income received since the last report to the Committee.

**RESOLVED** unanimously that this report be approved.

**69 Bank Reconciliation (30 September 2018)**

Members present received and considered the bank reconciliation as at 30 September 2018.

**RESOLVED** unanimously that the report be approved.

**70 Financial Report (September 2018)**

Members present received and considered the up to date budget comparison

**RESOLVED** unanimously that the report be approved.

**71 Items from Civic Amenities Committee**

To consider the recommendation that a budget line of £5000 be allocated in the 2019/20 budget for the horticultural renovation of the grounds surrounding the Manor House.

**RESOLVED** unanimously to refer the request to the Budget Sub Committee

**72 Items from Events Committee**

To consider a funding request to produce the town centre events guide for 2019.

**RESOLVED** unanimously approved subject to clarification regarding any residual funding left with the CIC that could be used.

**73 Items from the Manor House and Riverside Sub Committee**

There were none

**Part II Exclusion of the Public and Press – The Public Bodies (Admissions to meetings) Act 1960**

Pursuant to Section 1(2) of The Public Bodies (admissions to meetings) Act 1960, and having regard to the confidential nature of the business to be transacted it was **RESOLVED** that the press and public be excluded from the meeting for the following items of business:

**74 Salary and Expenses (September)**

(Confidential by virtue of relating to members of staff)

**RESOLVED** Salaries and Expenses for September 2018 were noted.

The meeting was closed by the Committee Chairman, Councillor Humphrey Clemens at 8pm.

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Cllr Humphrey Clemens, Chairman