



# CIVIC AMENITIES COMMITTEE

11 January 2019

Dear Councillor

**NOTICE IS HEREBY GIVEN** that a Meeting of the Civic Amenities Committee at which your attendance is summoned, will be held at the **The Manor House, Old Town Street, Dawlish, EX7 9AP** on **Wednesday, 16 January 2019** at **7.00 p.m.** to transact the business specified in the Agenda as set out.

Andrew McKenzie  
Town clerk

Distribution: Councillors Mawhood, (Chairman), Prowse (Vice Chairman), A. Fenne, G. Fenne, Lowther, Robins, Taylor and Wrigley.

*The Mayor and Deputy Mayor are ex-officio Members of all Council Committees.*



- 1 **Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.
- 2 **Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.
- 3 **The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 4 **The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.
- 5 **Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.
- 6 **Recording** this meeting may be filmed or audio taped.
- 7 **Public Participation:**  
Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. Members of the public will also be given an opportunity to discuss Town Council activities not on the current agenda after the close of the meeting. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.



## **AGENDA**

### **PART I (Open to the Public)**

1. **Apologies for Absence.**
2. To receive and consider requests for dispensation (if any).
3. **Declarations of Interest** – to declare any disclosable interests relating to the forthcoming items of business (if any).
4. **Minutes** - to approve, sign and adopt the minutes of the Civic Amenities Committee meeting held on 21 November 2018.
5. **Brownsbrook Allotments** – to receive an update (if any).
6. **Dawlish Waterfowl**
  - (a) To receive an update (if any);
  - (b) To consider obtaining three quotes for extending the green metal railings from the Waterfowl Compound up to the footbridge opposite The Brunswick.
7. **Parish and Town Centre Audit** – to provide an update as to progress with Audit.
8. **Community Notice Boards** – to consider the feasibility of the purchasing and siting of community notice boards at the new housing developments and consider a way forward.
9. **Little Week Play Park** – To receive the indicative quote and proposal and note its contents prior to going out to tender.

### **Part II (Private)**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.**

10. **Exclusion of the Press and Public** – Members are recommended to approve the following resolution:



“That under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information”.

11. **Little Week Play Park** – to note the financial particulars relating to the indicative quote.