



DAWLISH TOWN COUNCIL

Minutes of a Meeting of the

Manor House and Riverside Sub-Committee

at The Manor House, Dawlish on

Wednesday 16 January 2019 at 2.00pm

Present:

Cllr Gary Taylor – Chairman
Cllr Noel Nickless – Vice Chairman
Cllr Terry Lowther

Other Town Councillors:

Cllr Val Mawhood

In Attendance

Yola Mitchell – Finance Officer, Andrew McKenzie – Town Clerk, Alison Holmes – Projects Officer

28 Apologies for absence

Apologies were received from Cllrs Clemens and Goodman-Bradbury

RESOLVED unanimously to accept and note the apologies.

29 Agreement between Agenda between Parts I and II

RESOLVED Agenda Part I and II was agreed by members.

30 Declarations of interest

There were none.

31 Minutes

Members present received the Minutes of the previous meeting of the 14 November 2018 Manor House and Riverside Centre Sub Committee.

RESOLVED unanimously to approve and sign the minutes of the Manor House and Riverside Centre Sub Committee held on the 14 November 2018.

32 Deferment of business for comment by the public

There were no members of the public.

33 Manor House Wi-Fi Access

The Town Clerk briefed members of the Wi-Fi coverage audit carried out by the council's existing IT supplier and the resulting quote for improvement works to be carried out.

RESOLVED unanimously to recommend that Finance and General Purposes Committee approve spend of £3332.09 (ex VAT) for the works required.

34 Manor House Works

The Town Clerk provided quote details for feasibility studies required for works on both the conservatory and the council offices.

RESOLVED unanimously that the Town Clerk obtains two additional quotes for each study and that recommendation is given to the Finance and General Purposes Committee to approve the following spend:

- up to £3000 (ex VAT) for the feasibility study for the conservatory
- up to £2000 (ex VAT) for the feasibility study for the council offices

Part II Exclusion of the Public and Press – The Public Bodies (Admissions to meetings) Act 1960

Pursuant to Section 1(2) of The Public Bodies (admissions to meetings) Act 1960, and having regard to the confidential nature of the business to be transacted it was **RESOLVED** that the press and public be excluded from the meeting for the following items of business:

35 Long Term Room Hire

Members considered the request for the long-term rental of two rooms by an outside organisation.

RESOLVED unanimously to have appropriate rooms surveyed to ascertain an informed commercial quote and continue to progress discussions with the organisation interested.

The meeting was closed by the Chairman at 3.25pm.

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Cllr Gary Taylor, Chairman