



DAWLISH TOWN COUNCIL

Minutes of a Meeting of the **Finance & General Purposes Committee** Held at The Manor House, Dawlish on Thursday, 28 February 2019 at 7.00pm

Present:

Councillor Clemens (Chairman)

Councillors Lowther (Vice Chairman), Foden, Goodman-Bradbury, Mayne, Nickless, Taylor and Wrigley

Other Town Councillors Present:

Councillor Mawhood

Absent: Councillor G Fenne

Officers in attendance

Yola Mitchell – Finance Officer

Members of the public

There were four members of the public, four members of the public of who spoke in support of the following Grant applications during the public forum and during suspension of standing orders during the meeting:

- Dawlish Celebrates Carnival
- Dawlish Warren Chamber of Trade and Commerce
- Dawlish Warren Tourism

Items requiring urgent attention

There were four late grant applications submitted by:

- Dawlish Chamber of Trade (two applications)
- Dawlish Warren Tourism
- Cygnets Project – Roots Community Enhancement CIC

110 Apologies for absence

Apologies were received from Councillor A Fenne

111 Agreement of the Agenda between Parts I and II

RESOLVED unanimous agreement of the Agenda between Parts I and II with item 11 being moved into Part II.

112 Declarations of interest

Councillor Foden declared an interest in the Grant Application for Dawlish in Bloom so did not take part in the vote and Councillor Mayne declared an interest in the Grant Application for Dawlish Warren Tourism so also did not take part in the vote.

113 To consider requests for dispensations

There were none

114 Minutes

Members present and voting received the Minutes of the Finance & General Purposes Committee meeting held on 24 January 2019.

RESOLVED unanimously that the minutes of the 24 January 2019 meeting be signed by the Committee Chairman as a true and accurate record of the meeting subject to typographical errors being corrected.

113 To consider grant applications received

a) Smaller Grants

- 1) Dawlish in Bloom – a grant of £250 for advertising, printing, cups for winners, plaque for overall winner, garden gift vouchers for winners, seeds etc for highly commended.

RESOLVED by majority that a grant of £250 be approved.

b) Larger Grants

- 1) Dawlish Celebrates Carnival – a grant for £12,992 for insurances, PA and sound system security and first aid, toilets, barriers etc and marquee.

RESOLVED unanimously that a grant of £12,992 be approved.

- 2) Dawlish Chamber of Trade and Commerce (late item) – a grant for £305.50 for distribution of coach driver pack including leaflet advertising Dawlish.

RESOLVED unanimously that a grant of £305.50 be approved.

- 3) Dawlish Chamber of Trade and Commerce (late item) – a grant for £710 for paying an individual to gather information for reprinting of the town shopping map.

RESOLVED unanimously that a grant of £710 be approved.

- 4) Dawlish Warren Tourism (late item) - a grant of £3540 toward the redesign of the Dawlish Warren website www.dawlishwarren.info

RESOLVED by majority that a grant of £3540 be approved.

- 5) Cygnets Project – Roots Community Enhancement CIC - £390.40 towards the hiring the Riverside Centre for 2 hours for 16 weeks to pilot the Cygnets Group.

RESOLVED unanimously that a grant of £390.40 be approved.

114 Strand Banners

Consideration was given to funding the replacement of the 14 banners along the Strand at a cost of £175.00 (ex VAT) per banner.

RESOLVED unanimously to approve the spend on the replacement banners, ensuring the material is durable, fit for purpose and guaranteed for an appropriate period.

115 Invoices for Payment, Direct Debit and Income (January 2019)

Members present received and considered the report of invoices paid, direct debits and income received since the last report to the Committee.

RESOLVED unanimously that this report be approved.

116 Bank Reconciliation (31 January 2019)

Members present received and considered the bank reconciliations as at 31 January 2019.

RESOLVED unanimously that the report be approved.

117 Financial Report (January 2019)

Members present received and considered the up to date budget comparison

RESOLVED unanimously that the report be approved.

118 Items from Civic Amenities Committee

There were none

119 Items from Events Committee

There were none

120 Items from the Manor House and Riverside Sub Committee

There were none

121 Late Items

Four grants dealt with during grant applications item.

122 Press Release

Members agreed to issue a press release regarding the approved grants for:

- Dawlish in Bloom
- Dawlish Celebrates Carnival
- Dawlish Chamber of Trade
- Dawlish Warren Tourism
- Cygnets Project – Roots Community Enhancement CIC

Part II Exclusion of the Public and Press – The Public Bodies (Admissions to meetings) Act 1960

Pursuant to Section 1(2) of The Public Bodies (admissions to meetings) Act 1960, and having regard to the confidential nature of the business to be transacted it was RESOLVED that the press and public be excluded from the meeting for the following items of business:

123 Items from Staffing

Members considered the draft Job Description and for the upcoming vacant post of Projects Officer (job title subject to change).

RESOLVED unanimously to agree in principle to the report received by the Staffing Committee with a recommendation to approve the proposal at Full Town Council.

124 Salary and Expenses (January 2019)

(Confidential by virtue of relating to members of staff)

RESOLVED Salaries and Expenses for January 2019 were noted.

The meeting was closed by the Committee Chairman, Councillor Humphrey Clemens at 9.10pm.

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Cllr Humphrey Clemens, Chairman