



DAWLISH TOWN COUNCIL

Minutes of a Meeting of the

Manor House and Riverside Sub-Committee

at The Manor House, Dawlish on

Wednesday, 20 March 2019 at 2.00pm

Present:

Councillors Taylor (Chairman), Clemens, Goodman-Bradbury and Lowther.

In Attendance

Andrew McKenzie – Town Clerk

Alison Holmes – Projects Officer

36 APOLOGIES FOR ABSENCE

An apology was received from Councillor Nickless.

Resolved that the apology be noted.

37 AGREEMENT OF THE AGENDA BETWEEN PARTS I AND II

Resolved that the Agenda between Parts I and II.

38 DECLARATIONS OF INTEREST

There were none.

39 DISPENSATIONS

There were none.

40 MINUTES

Members present received the Minutes of the previous meeting of the 16 January 2019 Manor House and Riverside Centre Sub Committee.

RESOLVED unanimously to approve and sign the minutes of the Manor House and Riverside Centre Sub Committee held on the 16 January 2019.

41 MANOR HOUSE WORKS

The Town Clerk briefed advised that the original quote received for works to implement a new conservatory using the existing footprint of the old version would like cost in excess of that amount already set aside in ear marked reserves. Quotes from two other architects were still awaited and would be reported as and when received and the appropriate Committee.

Resolved that the update be noted.

42 SOUNDPROOFING THE COUNCIL CHAMBER

The Town Clerk advised that the intended contractor had visited the Council Chamber and made calculations and revisions to their quote. Using information on the dimensions of the room and the surface finishes currently present, their calculations estimated that the mid-frequency reverberation time (average of 500Hz, 1000Hz, and 2000Hz) of the all of the room is approximately 3.7s, which was far too high for a room of its kind and intended use.

The proposed solution, either a 50mm directly bonded foam absorber finished in high quality 'trilogy' fabric or 50mm thick suspended foam absorber finished in the same would result in a reverberation time of between 1.2-1.5s, over a 50% reduction.

Two options were available:

Option 1	Cost	Unit	No.	Total
Absorber (1200 x 1000 x 50mm)	£86.00	each	29	£2,494.00
Absorber (1200 x 1000 x 50mm)	£128.00	each	4	£512.00
Suspended Ceiling Kit	£7.90	each	4	£31.60
Adhesive (300ml)	£7.80	each	35	£273.00
Installation	£1,300.00	each	1	£1,300.00
VAT @ 20%				£922.12
Total				£5,532.72

Or

Option 2	Cost	Unit	No.	Total
Absorber (1200 x 1000 x 50mm)	£128.00	each	33	£4,224.00
Suspended Ceiling Kit	£7.90	each	4	£31.60
Ceiling Suspension Kit	£4.80	each	20	£96.00
Large Wall Brackets	£19.00	each	9	£171.00
Installation	£1,300.00	each	1	£1,300.00
VAT @ 20%				£1,164.52
Total				£6,987.12

A selection of colours was available, and Members asked whether a closer match to the current painting scheme could be achieved.

In considering the options, Members preferred the suspended solution which they believed would not be intrusive and would be easier and more sympathetic to the structure of the room when removing, for example when requiring painting and other maintenance works.

Resolved that the Finance & General Purposes Committee at its meeting on 28 March be recommended to approve the purchase of Option 2 as detailed above.

43 MANOR HOUSE FRONT PORCH

The Town Clerk advised Members that part of the tiled floor required filling and remedial works and requested approval to progress.

Resolved that the Town Clerk be authorised to take necessary steps to make good the tiled floor to the front porch at the Manor House.

44 EXCLUSION OF THE PRESS AND PUBLIC

Pursuant to Section 1(2) of The Public Bodies (admissions to meetings) Act 1960 and having regard to the confidential nature of the business to be transacted, it was **resolved** that the press and public be excluded from the meeting for the following items of business.

45 LONG TERM ROOM HIRE

Members considered the request for the long-term rental of two rooms by an outside organisation. The Town Clerk advised of the independent rental valuation the results of which had been communicated to the charity looking to relocate. Confirmation was awaited.

Resolved that the update be noted, and the Town Clerk seek confirmation from the party concerned.

The meeting was closed by the Chairman at 2.19pm.

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Cllr Gary Taylor, Chairman