



FINANCE & GENERAL PURPOSES COMMITTEE

22 March 2019

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the **Finance & General Purposes Committee** at which your attendance is summoned, will be held at the **The Manor House, Old Town Street, Dawlish, EX7 9AP** on **Thursday, 28 March 2019** at **7PM** to transact the business specified in the Agenda as set out.

Andrew McKenzie
Town Clerk

Distribution: The Mayor and Members of Finance & General Purposes Committee as follows:

Councillors Clemens (Chairman), Lowther (Vice Chairman), A Fenne, G Fenne, Goodman-Bradbury, Nickless, Taylor, Wrigley.

The Mayor, Cllr Mayne (ex officio), The Deputy Mayor, Cllr Foden (ex officio)



For information - to be taken as read:

- 1** ***Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.*
- 2** ***Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.*
- 3** ***The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.*
- 4** ***The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.*
- 5** ***Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.*
- 6** ***Recording** this meeting may be filmed or audio taped.*
- 7** ***Public Participation:** Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. Members of the public will also be given an opportunity to discuss Town Council activities not on the current agenda after the close of the meeting. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.*



AGENDA

PART I

(Open to the Public)

1. **Apologies for absence**
2. **Agreement of the Agenda between Parts I and II**
3. **Declarations of Interest** – to declare any disclosable interests relating to the forthcoming items of business (if any).
4. **Dispensations** – to receive and consider requests for dispensation (if any).
5. **Minutes** - to approve and sign the minutes of the Finance & General Purposes Committee held on date 28 February 2019.
6. **To consider grant applications received**
None to be considered during Purdah (pre-election period) which started on 18 May until 2 May 2019.
7. **Highway Management Traffic Orders**
To consider the proposed local sites in:

Dawlish:
 - School Hill – to maintain access to off-street parking
 - Stockton Hill - to prevent inappropriate and obstructive parking and maintain visibility at junction.
Dawlish Warren:
 - Week Lane - to prevent inappropriate and obstructive parking and maintain visibility at junction.
 - Millin Way - to prevent inappropriate and obstructive parking
and submit any comments on the proposals prior to formal consultation. The Devon County Council Highways and Traffic Orders Committee (HATOC) will consider comments and other recommendations prior to going out for formal consultation on the proposals.
8. **Seagull Campaign** – to consider contributing 50% of the costs towards a campaign attempting to raise awareness about not feeding the seagulls. This would be in conjunction with Shaldon Parish Council and Teignmouth Town Council. Further details to be provided at the meeting.



9. **The District of Teignbridge (Off-Street Parking Places) Order 2019** – to consider whether to make comments to Teignbridge District Council regards the proposed (Off-Street Parking Places) Order 2019.
10. **Invoices for Payment, Direct Debits, and Income** - to receive, consider and approve the following reports Invoices paid to date, Direct Debits and Income. (Report attached).
11. **Bank Reconciliation** – to approve the bank reconciliation at 31 February 2019. (Report attached).
12. **Financial Report** – to received and approve 28 February 2019 budget comparison. (Report attached).
13. **Items from Civic Amenities Committee**
14. **Items from Events Committee**
15. **Items from Manor House and Riverside Sub Committee**

Council Chamber Noise Reduction Improvements – to consider the recommendation of the Manor House and Riverside Sub Committee meeting held on 20 March that F&GP approve the quote received to improve the acoustics within the Council Chamber at a cost of £6,987.12.
16. **Late Items – If any**
Items are brought to the attention of committee members by the Chairman as a matter of urgency. Members are reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future.
17. **Press Release**
To consider whether this committee wishes to issue a press release in respect of business conducted at this meeting.

Part II (Private)

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.



18. Salaries and Expenses, February 2019

To receive and approve the monthly list of individual salary and expenses payments to staff (*Global figures are included in the invoices for payment*). (Report to follow).