

Dawlish Town Council
Minutes of the
Annual Meeting of the Town Council
held at The Manor House, Dawlish on
Wednesday, 15 May 2019

Present:

Councillors Mayne (retiring Mayor), Foden (retiring Deputy Mayor), Dawson, Goodman-Bradbury, Heath, James, M. Lowther, T. Lowther, Mawhood, J. Petherick, L. Petherick, Tamlyn and Taylor.

In attendance:

Andrew McKenzie (Town Clerk), Councillor John Clatworthy (Devon County Council), 18 members of the public and one representative of the press. One member of the public wished to address the meeting.

Public Participation

Vanessa Ryley of Dawlish Chamber of Trade & Commerce thanked those Members who had stood for election which had resulted in their election and looked forward to working with all Members over the next four years.

Prior to the commencement of the meeting, Town Mayor Lisa Mayne presented three cheques to her Mayor's Charities, Dawlish Community Transport, Assist Teignbridge and Open Daw. She presented the Mayor's Civic Award to the Dawlish World War One Project for their work over the past 5 years commemorating those who had lost their lives that had lived in Dawlish during the Great War, and she thanked and presented Alison Holmes, Projects Officer with a gift as a gesture of appreciation as Alison would be leaving the Council in June after 11 years of service.

The following minutes will be considered for approval at the next meeting of the Town Council and may be subject to change until that time.

19.12 p.m. - at this juncture, the retiring Mayor Councillor Lisa Mayne called the meeting to order

1 ELECTION OF TOWN MAYOR 2019/20

It was proposed by Councillor Taylor and seconded by Councillor Mayne that Councillor Foden, the retiring Deputy Town Mayor be elected Mayor of Dawlish for the 2019/20 municipal year. There were no further nominations.

Resolved that Councillor Foden is elected Town Mayor for the 2019/20 municipal year.

At this juncture, the Mayor duly signed the Declaration of Acceptance of Office, was presented with the Chain of Office, presented the retiring Mayor with the Town Crest and gave her acceptance speech as follows:

"I was delighted and felt honoured to be re-elected as a councillor to Dawlish Town Council.

Now I am truly honoured to be made Mayor of the parish of Dawlish, and I promise that I will do my best for the town and the residents of Dawlish, Dawlish Warren, Holcombe, and Cockwood.

I feel excited to be the Mayor at the beginning of a new council term, and I would like to welcome all our new councillors. I also welcome back to Dawlish Town Council those councillors who, like me, have been re-elected.

I'd like to take this opportunity to thank all of the outgoing councillors, some of whom have given many years of service to the town. Being a Town Councillor is a voluntary task, and not an easy one.

I thank all past councillors for their time and effort on behalf of the town, and hope that we will build upon the many good things that they have contributed towards. And I thank all of the present councillors for picking up the challenge for the town.

Having lived in Dawlish for almost 19 years, I have enjoyed the special character of Dawlish, and our area's 'unique selling points', including the Lawn, the black swans, and especially the sea wall and Brunel's sea-side railway.

My hope is that in my year as Mayor of Dawlish, that I can work with and lead Dawlish Town Council to preserve and revitalise these 'U.S.P.s' for now and for the future, while at the same time working with and listening to our local residents.

I am looking forward to working with you all and thank you for choosing me to be Mayor".

2 PRESENTATION OF CHAIN OF OFFICE TO THE MAYOR'S ESCORT

The Mayor presented the Chain of Office to her friend, Barbara Farrer-Taylor.

3 ELECTION OF DEPUTY MAYOR FOR 2019/20

It was proposed by Councillor T. Lowther and seconded by Councillor Tamlyn that Councillor Mawhood be elected Deputy Mayor of Dawlish for the 2019/20 municipal year. There were no further nominations

Resolved that Councillor Mawhood be elected Deputy Mayor for the 2019/20 municipal year.

At this juncture, the Deputy Mayor duly signed the Declaration of Acceptance of Office and the Mayor presented the medallion to the Deputy Mayor.

4 APOLOGIES FOR ABSENCE

Apologies had been received from Councillors Prowse, Woods and Wrigley.

Resolved that the apologies be noted.

5 AGREEMENT OF THE AGENDA BETWEEN PARTS I AND II

There was no Part II.

6 MINUTES

Members considered the minutes of the Town Council meeting held on 3 April 2019.

Resolved that the minutes of the Town Council meeting held on 3 April 2019 be signed as a correct and accurate record of the meeting.

7 MINUTES OF COMMITTEES FOR ADOPTION

Resolved that the minutes set out below, approved by the relevant Committee and signed by the Chairman as a correct record of that meeting, be adopted:

- Finance & General Purposes Committee – 28 February 2019;
- Civic Amenities Committee – 20 February 2019;
- Events Committee – 20 January 2019;
- Planning Committee – 21 February 2019

8 DECLARATIONS OF ACCEPTANCE OF OFFICE

Resolved that those Members yet to sign their Declaration of Acceptance of Office be allowed to do so before or at the next meeting of the Council, to be held on 5 June 2019 in accordance with the Local Government Act 1972, Section 83(4)(C).

9 MANOR HOUSE & RIVERSIDE CENTRE COMMITTEE

Resolved that the Manor House & Riverside Centre Sub Committee be abolished, and a Manor House & Riverside Centre Standing Committee be established with 5 Councillor places, using the same Terms of Reference as previous, subject to procedural amendments being implemented by the Town Clerk.

10 ELECTION OF COUNCILLORS TO THE FOLLOWING COMMITTEES

Councillors were nominated and elected to service on Council Committees for the 2019/20 municipal year:

Finance & General Purposes Committee

Resolved that the composition of the

Members then approved as set out the composition of the Committee as follows:

1. Cllr Martin Wrigley (Chairman)
2. Cllr John Petherick (Vice Chairman)
3. Cllr Lin Goodman-Bradbury
4. Cllr Mike James
5. Cllr Mary Lowther
6. Cllr Terry Lowther
7. Cllr Linda Petherick
8. Cllr Carole Tamlyn

Civic Amenities Committee

It was proposed and seconded that Councillor Dawson be elected Vice Chairman of the Committee. It was further proposed that Councillor Prowse be elected Vice Chairman of the Committee. A vote on the two nominations ensued and it was

Resolved that Councillor Dawson be elected Vice Chairman of the Civic Amenities Committee.

Members then approved as set out the composition of the Committee as follows:

1. Cllr Val Mawhood (Chairman) (ex officio)
2. Cllr Rosie Dawson (Vice Chairman)
3. Cllr Mike James
4. Cllr Mary Lowther
5. Cllr Lisa Mayne
6. Cllr Rosalind Prowse
7. Cllr Gary Taylor
8. Cllr Byron Woods
9. Cllr Martin Wrigley

Planning Committee

Resolved that the composition of the Committee be approved as follows:

1. Cllr Goodman-Bradbury (Chairman)
2. Cllr Gary Taylor (Vice Chairman)
3. Cllr Martin Heath
4. Cllr Mary Lowther
5. Cllr Lisa Mayne
6. Cllr Carole Tamlyn
7. Cllr Byron Woods
8. Cllr Martin Wrigley

Staffing Committee

Resolved that the composition of the Committee be approved as follows:

1. Cllr Val Mawhood (Deputy Mayor)
2. Cllr Rosie Dawson
3. Cllr Linda Petherick
4. Cllr Rosalind Prowse
5. Cllr Gary Taylor

Events Committee

Resolved that the composition of the Committee be approved as follows:

1. Cllr Terry Lowther (Chairman)
2. Cllr Lin Goodman-Bradbury (Vice Chairman)
3. Cllr Carole Tamlyn
4. Cllr Byron Woods
5. Cllr Martin Wrigley

Manor House & Riverside Centre Committee

1. Cllr Gary Taylor (Chairman)
2. Cllr Terry Lowther (Vice Chairman)
3. Cllr Lin Goodman-Bradbury
4. Cllr Mary Lowther
5. Cllr Lisa Mayne

11 APPOINTMENT OF MEMBERS TO REPRESENT THE COUNCIL ON EXTERNAL BODIES

Councillors were nominated and elected to represent the Council on external bodies.

Resolved that the Council representatives on external bodies be as follows:

REPRESENTATIVES ON OUTSIDE ORGANISATIONS	
Assist Teignbridge (1)	The Mayor
Coastal Locality Engagement Group (1)	Cllr Rosie Dawson
Coastal (Teign Estuary) Partnership Steering Group (1)	The Mayor
Dawlish Action for Youth (2)	Cllrs Rosie Dawson and Carole Tamlyn
Dawlish & District Chamber of Trade & Commerce (3)	Cllrs Gary Taylor, Byron Woods and Martin Wrigley
Dawlish Arts Festival (1)	Cllr Lin Goodman-Bradbury
Dawlish Against Plastic (1)	Cllr Martin Wrigley
Dawlish Carnival Committee (1)	Cllr Terry Lowther
Dawlish Fairtrade Association (1)	Cllr Alison Foden
Dawlish Museum (2)	Cllrs Lin Goodman-Bradbury, Mike James
Dawlish Transition Group (1)	Cllr Gary Taylor
Dawlish Twinning Association (1)	The Mayor
Dawlish Warren Tourism Group (1)	Cllr Linda Petherick
Devon Association of Local Councils (2) + The Clerk	The Mayor, Deputy Mayor & Town Clerk
East Teignbridge Community Transport Association (1)	Cllr Linda Petherick
Exe Estuary Partnership (3)	Cllrs Martin Wrigley, Terry Lowther and Lisa Mayne
Friends of Dawlish Hospital (1)	Cllr Lisa Mayne
Holcombe Residents' Association (1)	Cllr Martin Heath
Holcombe Village Hall Committee (1)	Cllr Val Mawhood
Joint Dawlish & Teignmouth Working Group (CIC) (3)	Cllrs Linda Petherick, Rosalind Prowse and Gary Taylor
Open Daw (1)	Cllr Carole Tamlyn
Teignbridge Association of Local Councils (2) + The Clerk	Cllrs Val Mawhood and Mary Lowther & Town Clerk
Teignbridge Citizens' Advice Bureau (1)	Cllr Lin Goodman-Bradbury

12 BANK SIGNATORIES AND OPERATION OF ACCOUNTS

Resolved

- A The Nat West Bank Plc And Lloyds Bank PLC (“the Banks”) shall continue to be our bankers:

B The Bank shall be authorised to honour all cheques or other orders for payment drawn, made or accepted on our behalf including bills of exchange and promissory notes, even if any payment causes any accounts to be overdrawn or increase any existing overdraft, provided that such documents are signed by any two of the following Councillors:

- The Mayor
- The Deputy Mayor
- The Chairman of Finance and General Purposes Committee
- The Chairman of Events Committee

in accordance with specimen signatures.

The Bank shall act on all specimen signatures in accordance with any instruction, notice, request or other document in writing concerning our account (including the opening of new accounts) affairs or property:

C The Bank shall be sent a copy of any future resolutions which affect the terms of the above resolutions:

D The Bank shall be notified in writing of any change of officials authorised to sign on our behalf:

E The Bank will permit the Town Clerk and/or Finance Officer subject to specimen signatures, to have access to the accounts for administration, including authorisation for:

- the transfer of funds between accounts
- the closing and re-investment of investment accounts
- the withdrawal of petty cash up to a limit of £250.00 in any one transaction.
- information on the accounts including withdrawals, payments in, standing orders, direct debits, direct credits, transfers and balances.

F The Bank shall otherwise continue to operate our account(s) in accordance with the mandate.

13 REVIEW AND ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS

Councillor Heath proposed that Standing Orders include a provision that reads:

When acting on behalf of the Council, Members and staff should wear a Dawlish Town Council pin badge.

Resolved that

(a) that the Standing Orders as amended, and the Financial Regulations be re-adopted for the 2019/20 municipal year; and

(b) that the Town Clerk be given delegated authority to make such additional minor amendments to further promote clarity in content (including presentation) as he considers appropriate.

14 ARRANGEMENTS FOR INSURANCE

Resolved that the Council currently has in place adequate arrangements for insurance cover in respect of all insurable risks. Members noted that the Policy was due for renewal in June 2019.

15 GENERAL POWER OF COMPETENCE

Resolved that the Council meets the eligibility criteria to exercise the General Power of Competence as a consequence of the following conditions being met:

(a) that the number of members of the council that have been declared to be elected is equal to or greater than two-thirds of the total number of members of the Council; and

(b) that the Town Clerk holds the relevant qualification (CiLCA) and training.

16 DAWLISH TOWN COUNCIL STANDING ORDER 2i (I-XVII)

Consideration was given to deferring the actions and reviews required under Standing Order 5j not covered in this meeting to a future meeting of the Town Council.

Resolved to defer the actions and reviews required under Standing Order 5j not covered at this meeting to a future meeting of the Town Council.

The meeting was closed by the Mayor at 7.51 p.m.

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Cllr Alison Foden
MAYOR OF DAWLISH