



DAWLISH TOWN COUNCIL

Minutes of a Meeting of the

Manor House and Riverside Committee

at The Manor House, Dawlish on

Friday, 19 July 2019 at 2.00pm

Present:

Councillors Mayne (Chairman), M. Lowther (Vice Chairman), Goodman-Bradbury, Mawhood (ex-officio) and Taylor.

Other Councillors present:

Councillor J. Petherick.

Officers in Attendance

Andrew McKenzie – Town Clerk

Angie Weatherhead – Events, Projects & Tourism Officer

1 ELECTION OF CHAIRMAN

It was proposed and seconded that Councillor Mayne be elected Chairman of the Committee.

Resolved that Councillor Mayne be elected Chairman of the Committee.

2 ELECTION OF VICE CHAIRMAN

It was proposed and seconded that Councillor M. Lowther be elected Vice Chairman of the Committee.

Resolved that Councillor M. Lowther be elected Vice Chairman of the Committee.

3 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Foden (ex-officio) and T. Lowther.

Resolved that the apologies be noted.

4 AGREEMENT OF THE AGENDA BETWEEN PARTS I AND II

There was no Part II.

5 DECLARATIONS OF INTEREST

There were no declarations of interest.

6 DISPENSATIONS

There were no dispensations.

7 SOUNDPROOFING COUNCIL CHAMBER

The Town Clerk advised

Resolved that the update be noted.

8 SOUNDPROOFING THE COUNCIL CHAMBER

The Town Clerk advised that a listed building consent application was due to be submitted to Teignbridge to authorise the soundproofing works to the Council Chamber.

Resolved that the update be noted.

9 RIVERSIDE CENTRE

Members considered whether to install a public Wi-Fi connection for use at the Riverside Centre by hirers of the building. Officers were attempting to increase the marketing of the building and Wi-Fi was now generally accepted as being available by many looking to use rooms as conference facilities.

Following discussion, it was

Resolved that officers be authorised to investigate and purchase Wi-Fi provision for the Riverside Centre but not to exceed £35/month as per the Manor House provision, subject to there being no costs to have a phone line installed.

10 ASBESTOS

The Events, Projects and Tourism Officer advised that three quotes had been sought for the completion of an updated asbestos survey of the Manor House and an initial survey of the Riverside Centre. Two quotes had so far been received.

Following discussion, it was

Resolved that the quotes be amended to include only rooms that had been previously identified as containing asbestos in previous surveys for the Manor House, and that the Riverside Centre be continued as being for the whole building.

11 MANOR HOUSE PARKING

Members considered a request from Devon County Council to park two school minibuses at the Manor House during term time with a small rental fee being offered.

During discussion, concern was raised as to:

- The size of the vehicles;
- The ability to manoeuvre in the car park;
- The possibility that users may ignore the designated parking bays and park there any way;
- Doing so would establish a precedent for other organisations and nearby residents wishing to park vehicles at the Manor;
- Consequently, the venue would not be able to offer as many spaces as possible to hirers which could diminish the income possibilities that the building could yield;
- The building and car park were already operating at near capacity.

Resolved that regrettably the request is refused due to the reasons listed above.

12 MANOR HOUSE FOYER

Members considered whether advertising material located on the noticeboard in the foyer of the Manor House should remain for events taking place at the Manor only or should be extended to other community events.

The Clerk advised that since had started with the Council in January 2018 it had been his understanding that posters needed to relate to events taking place in the building to maximise the income potential. However, some believed the building to be a community centre and should therefore reflect this in advertising position.

Following discussion, it was

Resolved that the advertising in the Manor should solely relate to events happening within the building; where there was a space however an additional, unrelated poster may be sited with office approval.

The meeting was closed by the Chairman at 2.57pm.

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Cllr Lisa Mayne, Chairman