



FINANCE & GENERAL PURPOSES COMMITTEE

19 September 2019

Dear Councillor

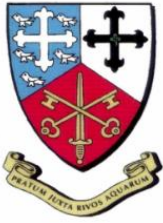
NOTICE IS HEREBY GIVEN that an additional Meeting of the **Finance & General Purposes Committee** at which your attendance is summoned, will be held at **The Manor House, Old Town Street, Dawlish, EX7 9AP** on **Thursday, 26 September 2019** at **7PM** to transact the business specified in the Agenda as set out.

Yola Mitchell
Finance Officer

Distribution: The Mayor and Members of Finance & General Purposes Committee as follows:

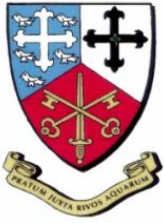
Councillors Wrigley (Chairman), J Petherick (Vice Chairman), Goodman-Bradbury, James, M Lowther, T Lowther, L Petherick and Tamlyn

The Mayor, Cllr Foden (ex officio), The Deputy Mayor, Cllr Mawhood (ex officio)



For information - to be taken as read:

- 1** ***Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.*
- 2** ***Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.*
- 3** ***The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.*
- 4** ***The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.*
- 5** ***Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.*
- 6** ***Recording** this meeting may be filmed or audio taped.*
- 7** ***Public Participation:** Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. Members of the public will also be given an opportunity to discuss Town Council activities not on the current agenda after the close of the meeting. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.*



AG E N D A

PART I

(Open to the Public)

1. **Apologies for absence**
2. **Agreement of the Agenda between Parts I and II**
3. **Declarations of Interest** – to declare any disclosable interests relating to the forthcoming items of business (if any).
4. **Dispensations** – to receive and consider requests for dispensation (if any).
5. **Minutes** - to approve and sign the minutes of the Finance & General Purposes Committee held on date 15 August 2019.
6. **Invoices for Payment, Direct Debits and Income** – to receive, consider and approve the following reports: Invoices paid, Direct Debits paid, and Income received for July and August 2019. (Reports attached).
7. **Bank Reconciliation** – to approve the bank reconciliation at 30 April 2019, 31 May 2019 (deferred from August meeting) and 31 July and 31 August 2019. (Reports attached).
8. **Skate Park Rent Review** – to approve the rent increase figure payable to Teignbridge for the Skate Park at Sandy Lane. (Details attached).
9. **Office Photocopier/Printer/Scanner** – to consider the renewal options and approve the new contract. (Quotes attached).
10. **Grant Form Revision** – to review the revisions resolved at the July meeting and agree any final amendments. (Revised forms to follow).
11. **Distribution of the Town Crier** – to approve revised costs for future distribution. (Report to follow).
12. **Investment Strategy** – to consider moving monies from current and reserve accounts to reduce risk and secure a higher rate of return with CCLA. (Report to follow).



13. **Items from Civic Amenities Committee**
Community Notice Boards – to approve spend of up to £6000 for the purchase of three information boards. (Report to follow).
14. **Items from Events Committee**

Nil.
15. **Press Release** – to consider whether this committee wishes to issue a press release in respect of business conducted at this meeting.

Part II
(Private)

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

Nil.