



DAWLISH TOWN COUNCIL

Minutes of a Meeting of the Finance & General Purposes Committee Held at The Manor House, Dawlish on Thursday, 24 October 2019 at 7.00pm

Present:

Councillors Wrigley (Chairman), J Petherick (Vice Chairman), Foden (ex officio), James, M Lowther, T Lowther, Mawhood (ex officio) and L Petherick.

Officer in attendance

Yola Mitchell – Finance Officer

Members of the public

There were none.

Public Participation

There were four members of the public present, one representing Assist Teignbridge and three representing Dawlish Against Plastic. A representative for each spoke in support of their grant applications during suspension of standing orders.

The following minutes will be considered for approval at the next meeting of the Finance & General Purposes Committee and may be subject to change until that time.

73 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Goodman-Bradbury and Tamlyn.

74 AGREEMENT OF THE AGENDA BETWEEN PARTS I AND II

There was no Part II.

75 DECLARATIONS OF INTEREST

There were two declarations of interest.

- Cllr J Petherick declared an interest in the grant application for Assist Teignbridge as a Trustee so did not take part in the vote.

- Cllr Wrigley declared an interest in the grant application for Dawlish Against Plastic as a member of the Steering Board so did not take part in the vote.

76 DISPENSATIONS

There were none.

77 MINUTES

Members present and voting received the Minutes of the Finance & General Purposes Committee meeting held on 26 September 2019.

RESOLVED that the minutes of the meeting held on 26 September 2019 be signed by the Committee Chairman as a true and accurate record of the meeting.

78 GRANT APPLICATIONS

Before the start of the item the Chairman advised members and Grant Applicants that due to the recent resolved updates of the Dawlish Town Council Grant scheme there was currently no mechanism in place to award any grant in excess of £2000.

He further advised that the committee had intended, at future meeting, to devise an additional process outside of the revised grant scheme that organisations who had previously received larger amounts could apply for as a 'supported organisation'.

Therefore, the applicant for Assist Teignbridge agreed to defer their item so it could be reconsidered under the new mechanism once it was in place. However, the applicants for Dawlish Against Plastic chose to go ahead with their item on the understanding that the maximum the committee could currently consider would be £2000.

- a) Assist Teignbridge – Grant request of £5000 toward the recruitment and training of volunteers to provide support to people over the age of 65 years, through the services of their community support scheme.

RESOLVED by majority to defer item to a later date when it can be submitted a more appropriate scheme.

- b) Dawlish Against Plastic – Grant request of £2500 toward a one-day event on Dawlish Lawn on 25/07/2020 to celebrate and promote sustainable living.

RESOLVED by majority that a grant of £2000 be agreed in principal subject to the applicants' successful securing of the lottery grant they had also applied for to enable the project to go ahead.

It was further **RESOLVED** unanimously that Dawlish Town Council Officers draft an application for a supported organisation grant scheme to be taken to the next Full Town Council meeting, with the view that the process could be in place in time for the next Finance & General Purposes Committee meeting.

79 INVOICES FOR PAYMENT, DIRECT DEBITS AND INCOME (SEPTEMBER 2019)

Members present received and considered the report of invoices paid, direct debits and income received since the last report to the Committee.

RESOLVED unanimously that the report be approved.

80 BANK RECONCILIATION (30 SEPTEMBER 2019)

Members present received and considered the bank reconciliation as at September 2019.

RESOLVED unanimously that the report be approved.

81 FINANCIAL REPORT

As the quarterly budget report was circulated late, the Finance Officer suggested that members email any comments or queries after the meeting with a view to considering and approving the report at the next meeting.

RESOLVED unanimously to email any comments or queries to the Finance Officer to address in an accompanying report and defer the item to the November meeting.

82 OFFICE PHOTOCOPIER/PRINTER/SCANNER

Members were advised that purchase and lease options are still being investigated with quotes to follow at the next meeting.

NOTED by members.

83 DRAFT FINANCIAL REGULATIONS 2019

Members were asked to note the draft updated Financial Regulations 2019 as provided by the National Association of Local Councils (NALC) which took account of legislative changes and recommend to Full Council for adoption.

RESOLVED unanimously to withhold approval and defer the item to the November meeting with a request that the Town Clerk provides a summary of changes made to the updated document.

84 DISTRIBUTION OF THE TOWN CRIER

Members were provided with a report from the Events, Projects and Tourism Officer regarding the distribution area and cost (as requested at the September Finance & General Purposes Committee Meeting) of the Town Crier.

RESOLVED unanimously by members to thank the Event, Projects and Tourism Officer and note the report but have the Chairman (on behalf of the committee) meet with her to gain an up to date understanding of the content of the publication in terms of ongoing value for money.

85 BUDGET SUB-COMMITTEE

Members of the Finance & General Purposes Committee considered appointing to the Budget-Sub Committee.

RESOLVED by majority to approve the appointment of Cllrs Wrigley, J Petherick, T Lowther and Mawhood to the Budget-Sub Committee with the dates of the meetings to be circulated by the Finance Officer following consultation with the Town Clerk.

86 PRESS RELEASE

There were no items to include in a press release.

The meeting was closed by the Chairman at 8.50 p.m.

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Councillor Martin Wrigley, Chairman.