

Certificate of Undertaking

I _____ agree that in return for the financial assistance granted to me to undertake _____ in connection with my position as _____ at ***** Town/Parish Council, I will :-

1. Complete the course of studies; and
2. Remain in the employment of ***** Town/Parish Council, throughout my course of studies and for a period of not less than two years from the date of notification of the result of the examination.

I further agree that if I do not fulfill the obligations at 1 and 2 above ***** Town/Parish Council has the right to consider recovering such part of the financial assistance granted to me on a pro-rata basis, decreasing every month over the 2 years period. as it deems appropriate in the circumstances. I authorise ***** Town/Parish Council to recover any sums repayable by me by deduction from my salary or any other monies due to me.

I acknowledge that nothing in this undertaking shall affect the right of ***** Town/Parish Council to terminate my employment in accordance with my Contract of Employment.

Signed

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Name

(in

full)

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Dated

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