



FINANCE & GENERAL PURPOSES COMMITTEE

17 January 2020

Dear Councillor

NOTICE IS HEREBY GIVEN that an additional Meeting of the **Finance & General Purposes Committee** at which your attendance is summoned, will be held at **The Manor House, Old Town Street, Dawlish, EX7 9AP** on **Thursday, 23 January 2020** at **7PM** to transact the business specified in the Agenda as set out.

Yola Mitchell
Finance Officer

Distribution: The Mayor and Members of Finance & General Purposes Committee as follows:

Councillors Wrigley (Chairman), J Petherick (Vice Chairman), Goodman-Bradbury, James, M Lowther, T Lowther, L Petherick and Tamlyn

The Mayor, Cllr Foden (ex officio), The Deputy Mayor, Cllr Mawhood (ex officio)



For information - to be taken as read:

- 1** ***Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.*
- 2** ***Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.*
- 3** ***The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.*
- 4** ***The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.*
- 5** ***Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.*
- 6** ***Recording** this meeting may be filmed or audio taped.*
- 7** ***Public Participation:** Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. Members of the public will also be given an opportunity to discuss Town Council activities not on the current agenda after the close of the meeting. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.*



AG E N D A

PART I

(Open to the Public)

1. **Apologies for absence**
2. **Agreement of the Agenda between Parts I and II**
3. **Declarations of Interest** – to declare any disclosable interests relating to the forthcoming items of business (if any).
4. **Dispensations** – to receive and consider requests for dispensation (if any).
5. **Minutes** - to approve and sign the minutes of the Finance & General Purposes Committee held on date 28 November 2019.
6. **Grant Applications** – to consider the following Larger Grant applications received. (Attached/to follow).
 - a) Dawlish Art Group – a request for £200 towards the cost of putting on an Art Exhibition.
7. **Invoices for Payment, Direct Debits and Income** – to receive, consider and approve the following reports: Invoices paid, Direct Debits paid, and Income received for November 2019 and Invoices paid, Direct Debits paid, and Income received for December 2019. (Reports attached).
8. **Bank Reconciliation** – to approve the bank reconciliations at 30 November 2019 and 31 December 2019. (Report attached).
9. **Financial Report** – to receive and approve the quarterly budget comparison report at 31 December 2019. (Report attached).
10. **Draft Budget and Precept Proposals 2020/21**
To consider the draft Budget and Precept Proposals for 2020/21 and make recommendations to Full Town Council for adoption. (Report attached).



11. **Press Release** – to consider whether this committee wishes to issue a press release in respect of business conducted at this meeting.

**Part II
(Private)**

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

Nil.