

**Dawlish Town Council  
Budget 2020-21**

**Grand Summary**

	2018 - 2019		2019 - 2020		2020 - 2021			
	Actual		Original Budget	Revised Budget	Proposed Budget			
Income	£	554,641	£	496,278	£	496,278	£	552,709
Expenditure	£	504,376	£	496,278	£	496,278	£	552,709
	£	50,265	-£	0	-£	0	-£	0
Recommended Precept	£	426,440	£	435,373	£	435,373	£	479,079
Council Tax Support Grant	£	48,530	£	-	£	-	£	-

Council tax support grant terminated by Teignbridge District Council from 1 April 2019

**Dawlish Town Council  
Budget 2020-21**

	2018 - 2019 Actual	2019 - 2020 Original Budget	2019 - 2020 Revised Budget	2020 - 2021 Proposed Budget
<b><u>Income</u></b>				
<b><u>Administration</u></b>				
150 Administration	£ 2,157	£ 500	£ 500	£ 1,300
180 Office	£ 741	£ 1,000	£ 1,000	£ 750
<b><u>Civic Spaces</u></b>				
210 Waterfowl	£ 6,137	£ 7,200	£ 7,200	£ 8,350
230 Public Spaces	£ -	£ -	£ -	£ 310
270 Allotments	£ 1,642	£ 1,705	£ 1,705	£ 1,700
<b><u>Council Activities</u></b>				
400 The Manor House	£ 45,708	£ 38,500	£ 38,500	£ 48,220
420 Riverside Centre	£ 6,321	£ 7,500	£ 7,500	£ 10,000
440 The Council as Public Body	£ 487,082	£ 435,373	£ 435,373	£ 479,079
460 Events Committee	£ 4,853	£ 4,500	£ 4,500	£ 3,000
<b><u>Changes to Reserves</u></b>				
Changes to Reserves	£ -	£ -	£ -	£ -
	£ 554,641	£ 496,278	£ 496,278	£ 552,709

**Dawlish Town Council  
Budget 2020-21**

<u>Expenditure</u>	2018 - 2019	2019 - 2020	2019 - 2020	2020 - 2021
<u>Administration</u>	Actual	Original Budget	Revised Budget	Proposed Budget
100 Staff	£ 173,651	£ 178,801	£ 178,801	£ 203,700
150 Administration	£ 36,349	£ 29,804	£ 29,804	£ 30,273
180 Office	£ 29,934	£ 31,750	£ 31,750	£ 23,400
<u>Civic Spaces</u>				
200 Outside Services	£ 1,167	£ 1,000	£ 1,000	£ 1,200
210 Waterfowl	£ 3,572	£ 5,489	£ 5,489	£ 5,126
230 Public Spaces	£ 19,201	£ 13,954	£ 13,954	£ 25,600
240 War Memorial Garden	£ 369	£ 1,500	£ 1,500	£ 1,000
250 Little Week Play Area	£ -	£ 500	£ 500	£ 500
260 The Skate Park	£ 4,892	£ 3,087	£ 3,087	£ 2,450
270 Allotments	£ 2,334	£ 2,280	£ 2,280	£ 3,200
280 CCTV	£ 1,028	£ 2,163	£ 2,163	£ 7,700
<u>Council Activities</u>				
400 The Manor House	£ 81,218	£ 82,928	£ 82,928	£ 88,500
420 Riverside Centre	£ 15,238	£ 11,751	£ 11,751	£ 16,960
440 The Council as Public Body	£ 8,435	£ 11,050	£ 11,050	£ 11,150
460 Events Committee	£ 31,008	£ 25,221	£ 25,221	£ 28,450
480 Investing in Dawlish	£ 95,980	£ 95,000	£ 95,000	£ 103,500
<u>Changes to Reserves</u>				
Changes to Reserves	£ -	£ -	£ -	£ -
Unbudgeted Expenditure	£ -	£ -	£ -	£ -
	£ 504,376	£ 496,278	£ 496,278	£ 552,709

**Dawlish Town Council  
Budget 2020-21**

<u>Income</u>	2018 -2019	2019 - 2020	2019 - 2020	2019 - 2020	2020 - 2021
	Actual	Actual to December 2019	Original Budget	Revised Budget	Proposed Budget
<b>Administration</b>					
<b>Administration</b>					
1080 Bank Interest	£ 723	£ 987	£ 500	£ 500	£ 1,300
1095 Miscellaneous Income	£ 1,434	£ 335	£ -	£ -	£ -
	£ 2,157	£ 1,322	£ 500	£ 500	£ 1,300
<b>Office</b>					
1100 Photocopying Income	£ 741	£ 69	£ 1,000	£ 1,000	£ 750
	£ 741	£ 69	£ 1,000	£ 1,000	£ 750
<b>Civic Spaces</b>					
<b>Waterfowl</b>					
1200 Donations	£ 4,170	£ 4,057	£ 5,500	£ 5,500	£ 5,500
1205 Sales	£ 1,056	£ 248	£ 850	£ 850	£ 850
1210 Sponsorship	£ 911	£ 1,441	£ 850	£ 850	£ 2,000
	£ 6,137	£ 5,746	£ 7,200	£ 7,200	£ 8,350
<b>Public Spaces</b>					
1350 Devon CC Grass Verges Inc.	£ -		£ -	£ -	£ -
1365 Parish Paths Grant	£ -		£ -	£ -	£ 310
	£ -		£ -	£ -	£ 310
<b>Allotments</b>					
1400 Allotments Income	£ 1,642	£ 303	£ 1,705	£ 1,705	£ 1,700
	£ 1,642	£ 303	£ 1,705	£ 1,705	£ 1,700
<b>Council Activities</b>					
<b>The Manor House</b>					
1450 Hire Income	£ 35,562	£ 24,035	£ 28,000	£ 28,000	£ 35,600
1455 Rent Income	£ 7,421	£ 7,421	£ 7,500	£ 7,500	£ 10,120
1465 Manor House Weddings	£ 2,725	£ 1,275	£ 3,000	£ 3,000	£ 2,500
	£ 45,708	£ 32,731	£ 38,500	£ 38,500	£ 48,220
<b>Riverside Centre</b>					
1450 Hire Income	£ 6,321	£ 7,991	£ 7,500	£ 7,500	£ 10,000
	£ 6,321	£ 7,991	£ 7,500	£ 7,500	£ 10,000
<b>The Council as a Public Body</b>					
1076 Precept	£ 426,440	£ 433,910	£ 435,373	£ 435,373	£ 479,079
Council Tax Support Grant	£ 48,530		£ -	£ -	
1078 CIL Income	£ 11,254	£ 16,057	£ -	£ -	
1085 Mayor's Collection Account	£ 858	£ 808	£ -	£ -	
1090 Mayor's Civic Evening		£ 1,670	£ -	£ -	
	£ 487,082	£ 452,445	£ 435,373	£ 435,373	£ 479,079
<b>Events Income</b>					
1500 Event Income	£ 4,853	£ 2,556	£ 4,500	£ 4,500	£ 3,000
	£ 4,853	£ 2,556	£ 4,500	£ 4,500	£ 3,000
<b>Changes to Reserves</b>					
Transfer from General Reserve	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
	£ 554,641	£ 503,163	£ 496,278	£ 496,278	£ 552,709

\*Precept minus DALC fee (precept £435,373)

**Dawlish Town Council  
Budget 2020-21**

<u>Expenditure</u>	2018 -2019	2019 - 2020	2019 - 2020	2019 - 2020	2020 - 2021	
	Actual	Actual to 31 December 2019	Original Budget	Revised Budget	Proposed Budget	
<b>Administration</b>						
<b>Staff</b>						
4000 Total Staff Costs (including outside services)	£ 166,030	£ 133,134	£ 173,701	£ 173,701	£ 197,500	(Based on 3% increase)
4030 Travel Expenses	£ 505	£ 170	£ 100	£ 100	£ 200	
4035 Staff Training	£ 1,222	£ 959	£ 2,000	£ 2,000	£ 3,000	
4040 Town Clerk 2 Year Qualification	£ -	£ 294	£ -	£ -	£ -	Spent from new EMR
4055 Professional Fees re Staffing		£ 1,493	£ 2,000	£ 2,000	£ 2,000	
4060 Temporary Staff Costs	£ 5,894		£ 1,000	£ 1,000	£ 1,000	
	£ 173,651	£ 136,050	£ 178,801	£ 178,801	£ 203,700	
<b>Administration</b>						
4055 Professional & Legal Fees	£ 1,900		£ 1,600	£ 1,600	£ 1,600	
4100 PWLB Payments (Park Road Loan)	£ 12,523	£ 12,523	£ 12,523	£ 12,523	£ 12,523	
4105 Insurance Policy	£ 10,551	£ 10,298	£ 10,500	£ 10,500	£ 10,500	
4110 Accountancy Fees / RBS	£ 7,320	£ 2,169	£ 1,000	£ 1,000	£ 1,000	
4115 Audit Fees	£ 2,580	£ 3,119	£ 3,151	£ 3,151	£ 3,150	
4120 Bank Charges	£ 1,475	£ 1,619	£ 1,030	£ 1,030	£ 1,500	
	£ 36,349	£ 29,728	£ 29,804	£ 29,804	£ 30,273	
<b>Office</b>						
4200 Printing/Photocopying	£ 5,106	£ 3,590	£ 4,000	£ 4,000	£ 4,700	
4205 Town Crier: Printing & Distribution	£ 4,831	£ 5,024	£ 5,000	£ 5,000	£ 7,000	
4210 Franking Machine (Postage)	£ 934	£ 597	£ 1,000	£ 1,000	£ 700	
4215 Telephones	£ 3,731	£ 4,277	£ 3,500	£ 3,500	£ 4,000	
4220 Office Supplies	£ 1,795	£ 1,831	£ 1,250	£ 1,250	£ 1,500	
4230 Miscellaneous	£ 209	£ 188	£ 500	£ 500	£ -	
4250 IT Maintenance	£ 8,620	£ 5,793	£ 5,500	£ 5,500	£ 5,500	
4255 IT New Equipment	£ 4,708	£ 11,086	£ 11,000	£ 11,000	£ -	
	£ 29,934	£ 32,386	£ 31,750	£ 31,750	£ 23,400	
<b>Civic Spaces</b>						
<b>Outside Services</b>						
4300 General Costs (consumables)	£ 1,167	£ 1,066	£ 1,000	£ 1,000	£ 1,200	
	£ 1,167	£ 1,066	£ 1,000	£ 1,000	£ 1,200	
<b>Waterfowl</b>						
4055 Professional Fees	£ 97	£ 125	£ 412	£ 412	£ 425	
4300 General Costs	£ 1,484	£ 1,445	£ 2,575	£ 2,575	£ 2,000	
4320 Food	£ 964	£ 680	£ 1,751	£ 1,751	£ 1,300	
4330 Lease		£ -	£ 1	£ 1	£ 1	
4560 Heat & Light	£ 1,027	£ 1,412	£ 750	£ 750	£ 1,400	
	£ 3,572	£ 3,662	£ 5,489	£ 5,489	£ 5,126	
<b>Public Spaces</b>						
4400 Maintenance, Repairs & Renewals	£ 5,300	£ 220	£ 500	£ 500	£ 1,000	
4415 Hanging Baskets	£ 4,870	£ 8,884	£ 6,000	£ 6,000	£ 14,000	
4425 Decorative and Christmas Lights	£ 5,331	£ -	£ 5,600	£ 5,600	£ 5,600	
4430 Grass Verges Exp	£ 3,700	£ 1,725	£ 1,854	£ 1,854	£ 5,000	
	£ 19,201	£ 10,829	£ 13,954	£ 13,954	£ 25,600	

<b>War Memorial Garden</b>										
4330 Lease	£	-	£	-	£	-	£	-		
4400 Maintenance, Repairs & Renewals	£	369	£	-	£	1,500	£	1,500		
	£	369	£	-	£	1,500	£	1,500		
<b>Little Week Play Area</b>										
4330 Lease			£	-	£	-				
4400 Maintenance, Repairs & Renewals		£	40,887	£	500	£	500	£	500	
	£	-	£	40,887	£	500	£	500	£	500
<b>The Skatepark</b>										
4330 Lease	£	413	£	430	£	87	£	87	£	450
4400 Maintenance, Repairs & Renewals	£	4,479	£	2,426	£	3,000	£	3,000	£	2,000
	£	4,892	£	2,856	£	3,087	£	3,087	£	2,450
<b>Allotments</b>										
4400 Maintenance, Repairs & Renewals	£	716	£	665	£	618	£	618	£	1,500
4500 Rent	£	1,250	£	1,250	£	1,250	£	1,250	£	1,250
4505 Water	£	368	£	78	£	412	£	412	£	450
	£	2,334	£	1,993	£	2,280	£	2,280	£	3,200
<b>CCTV</b>										
4325 Electricity	£	854	£	308	£	515	£	515	£	1,000
4400 Maintenance, Repairs & Renewals	£	174	£	2,164	£	1,648	£	1,648	£	1,700
4405 Redevelopment					£	-	£	-	£	5,000
	£	1,028	£	2,472	£	2,163	£	2,163	£	7,700
<b>Council Activities</b>										
<b>The Manor House</b>										
4400 Maintenance, Repairs & Renewals	£	3,034	£	1,831	£	1,335	£	1,335	£	15,000
4410 Maintenance (Merged with code 4400 - 2020/21)	£	8,047	£	4,095	£	10,671	£	10,671	£	-
4505 Water Rates	£	1,771	£	788	£	1,094	£	1,094	£	1,100
4550 Caretaking and Cleaning Services	£	38,229	£	24,935	£	35,886	£	35,886	£	40,000
4555 Rates	£	15,407	£	8,770	£	16,017	£	16,017	£	16,500
4560 Heat & Light	£	6,964	£	4,893	£	6,951	£	6,951	£	7,200
4565 Lift Maintenance Contract	£	630	£	435	£	216	£	216	£	700
4570 Grounds Maintenance & Landscaping	£	741	£	38	£	5,000	£	5,000	£	1,000
4575 Waste Management	£	1,703	£	1,778	£	1,108	£	1,108	£	1,800
4595 Refreshments (room hire)	£	131	£	137	£	150	£	150	£	200
4600 Promotions	£	2,516	£	1,818	£	2,500	£	2,500	£	2,500
4650 Licences	£	2,045	£	2,120	£	2,000	£	2,000	£	2,500
4920 Manor House, Fit to Serve					£	-	£	-		
	£	81,218	£	51,638	£	82,928	£	82,928	£	88,500
<b>Riverside Centre</b>										
4330 Lease	£	225	£	225	£	258	£	258	£	260
4400 Maintenance, Repairs & Renewals	£	3,334	£	4,493	£	1,545	£	1,545	£	3,500
4505 Water	£	292	£	130	£	206	£	206	£	300
4550 Caretaking and Cleaning	£	10,325	£	6,079	£	7,519	£	7,519	£	10,000
4555 Rates			£	399	£	-	£	-	£	400
4560 Heat & Light	£	1,062	£	1,200	£	773	£	773	£	1,200
4600 Promotions			£	-	£	1,200	£	1,200	£	600
4650 Licences			£	640	£	250	£	250	£	700
	£	15,238	£	13,166	£	11,751	£	11,751	£	16,960

£40K spent from EMR

To add to EMR

<b>The Council as a Public Body</b>											
4700 Memberships (DALC, NALC & Estuary Partnerships)	£	2,674	£	3,373	£	4,450	£	4,500			
4705 Councillor Training	£	25	£	40	£	1,000	£	1,000			
4710 Councillor Travel			£	20	£	300	£	300			
4715 Public Notices	£	1,216	£	200	£	600	£	600			
4720 Print Supplies - Council Duties	£	543	£	-	£	500	£	500			
4725 Data Control licences			£	-	£	200	£	200			
4730 Remembrance Sunday	£	195	£	285	£	500	£	500			
4735 Mayor's Chain of Office	£	32	£	449	£	100	£	100			
4740 Mayor's Allowance	£	3,400	£	1,945	£	3,400	£	3,400			
4745 Mayor's Civic Evening Costs	£	350	£	1,800	£	-	£	-			
4750 Mayor's Charity Donations			£	-	£	-	£	-			
4755 Election Costs			£	10,506	£	-	£	-	Spent from EMR		
4760 2022 Reserve - expenditure			£	326	£	-	£	-	Spent from EMR		
	£	8,435	£	18,944	£	11,050	£	11,050	£	11,150	
<b>Events Committee</b>											
4350 Trailer Lease	£	256	£	115	£	118	£	118	£	200	
4355 Trailer costs	£	495	£	529	£	103	£	103	£	250	
4800 Events Expenditure	£	30,257	£	27,986	£	25,000	£	25,000	£	28,000	
	£	31,008	£	28,630	£	25,221	£	25,221	£	28,450	
<b>Investing in Dawlish</b>											
4600 Promotions (of Dawlish Joint marketing etc)			£	1,567	£	10,000	£	10,000	£	2,000	To add to EMR
4900 Parish Improvements Fund	£	18,008	£	8,064	£	5,000	£	5,000	£	20,000	
4905 Manor House Capital Projects	£	-	£	-	£	-	£	-	£	-	
4920 Springfield Gardens	£	-	£	-	£	-	£	-	£	1,500	
4925 Sandy Lane Toilets	£	10,000	£	10,000	£	10,000	£	10,000	£	10,000	
4945 Community Grants Scheme	£	67,972	£	27,907	£	70,000	£	70,000	£	70,000	
4950 WW1 Reserve - Expenditure	£	-	£	2,034	£	-	£	-	£	-	
	£	95,980	£	49,572	£	95,000	£	95,000	£	103,500	
<b>Changes to Reserves (expenditure)</b>											
WW1 Reserve			£	2,034							
Elections Reserve			£	10,506							
2022 Reserve			£	326							
Town Clerk Qualification (New EMR - total £5,800)			£	294							
War Memorial reserve											
Community Infrastructure Levy											
Capital Reserve											
Manor House Conservatory											
Neighbourhood Plan (£30,000 to return to Gen Reserve)											
Little Week Play Area			£	40,000							
CCTV Redevelopment											
	£	-	£	53,160	£	-	£	-	£	-	
<b>Unbudgeted Expenditure</b>											
	£	-	£	-	£	-	£	-	£	-	
	£	-	£	-	£	-	£	-	£	-	
	£	504,376	£	423,879	£	496,278	£	496,278	£	552,709	

**Dawlish Town Council  
Budget 2020-21**

Cash at Bank – Current and Estimated at 31<sup>st</sup> March 2020

Current account	£	154,991
Business Reserve	£	421,556
Business Reserve (previously Bonus Saver)	£	178,617
Business Card	-£	1,219
<b>ACTUAL TOTAL (at 31 December 2018)</b>	<b>£</b>	<b>753,945</b>

Budgeted income (January 2020 - March 2020)	-£	6,885
Budgeted revenue expenditure (January 2020 - March 2020)	£	72,399
Budgeted Capital expenditure (January 2020 - March 2020)		
Estimated Net Expenditure to 31 <sup>st</sup> March 2020	£	79,284
<b>Estimated Total Cash at Bank at 31<sup>st</sup> March 2020</b>	<b>£</b>	<b>667,776</b>

Cash at Bank – Estimated at 31<sup>st</sup> March 2020

Estimated cash at Bank 31 <sup>st</sup> March 2020	£	667,776
Estimated Income for 2020/2021	£	552,709
Estimated Expenditure for 2020/2021	£	552,709
Estimated cash at Bank at 31st March 2021	£	667,776
Represented by		
Elections Reserve	£	6,494
2022 Fund Reserve	£	12,674
War Memorial Reserve	£	5,000
Community Infrastructure levy - £16,057 added from CIL income in 2019/20	£	64,731
Property Capital Reserve	£	96,279
WW1 Project Reserve	£	1,901
Manor House Conservatory	£	79,191
CCTV Redevelopment	£	5,000
Town Clerk Qualification	£	5,506
Promotions (of Dawlish Joint Marketing etc)	£	8,000
IT New Equipment & Software	£	10,000
Decorative Lighting	£	15,000
Skate Park New Equipment	£	8,000
Climate Declaration Provision	£	50,000
Free Reserves	£	300,000

Precepted additional	Combined Total EMR
	£ 6,494
	£ 12,674
	£ 5,000
	£ 64,731
	£ 96,279
	£ 1,901
	£ 79,191
£ 5,000	£ 10,000
£ 2,000	£ 5,506
	£ 10,000
	£ 10,000
	£ 15,000
	£ 8,000
	£ 50,000

The Auditors recommend holding between 3 to 12 months of expenditure in Free Reserves.



